

**Robinson Township
Board of Supervisors
Meeting Minutes, March 9, 2015**

CALL TO ORDER

The Robinson Township Board of Supervisors met in regular session on Monday, March 9, 2015, at 6:05 p.m. by Chairman Kendall.

Present at the meeting were Chairman Rodger Kendall, Vice Chairman Steve Duran, Supervisor Mark Brositz, Manager, Erin Sakalik, and Solicitor Gretchen Moore.

PUBLIC DISCUSSION

The Chairman asked if anyone wished to speak on agenda items. No discussion ensued.

**APPROVAL OF
February 9, 2015, Township Meeting
MINUTES**

Chairman Kendall asked for a motion to approve the minutes from the February 9, 2015, Township Meeting. Kendall motioned, motion was seconded by Duran. RCV: Duran – Yes, Brositz – Abstained, Kendall – Yes.

CORRESPONDENCE

Chairman Kendall asked if anyone on the Board had any questions about correspondence received in February. There were no indications of inquiry from the Board. No vote was necessary on this matter.

BILLS & PAYROLL

Kendall motioned to accept the bills and payroll for February. Duran seconded the motion. RCV: Duran – Yes, Brositz – Yes, – Kendall –Yes.

REPORTS

Fire Reports. Kendall stated that reports from Midway and McDonald Fire Companies have been filed and are in the Board members' folders.

Police Report. On file.

Zoning/Code Enforcement Report. On file.

Manager's Report. Mrs. Sakalik provided a verbal report. A written report is on file.

Solicitor's Report. Solicitor Moore reported on the Validity Challenge.

Public Works Report. Supervisor Duran reported that the township had purchased 100 tons of salt in the month of February. He also informed that the road department will be switching the equipment over to spring maintenance taking off the salt spreader and plows. They will also be purchasing cold patch to begin road repairs.

Motion was made by Kendall, seconded by Brositz to accept all reports for the month of February. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.

OLD BUSINESS

Appeals Board. Motion was made by Duran to appoint Loretta Kendall to a three-year term on the Appeals Board. The motion died for a lack of a second motion.

Motion carried to appoint Greg Kolbunicky to a three-year term ending December 31, 2017, on the Appeals Board. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.

Motion carried to appoint Quint Jones to a two-year term ending December 31, 2016, on the Appeals Board. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.

Motion carried to appoint Erin Sakalik to a one-year term ending December 31, 2015, on the Appeals Board. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.

Video Cameras. This matter had been tabled at the January meeting. Rodger announced that there were two security breaches with our video cameras. Rodger informed that he had the video feed blocked promptly upon learning of the breach. The manager was able to obtain the IP addresses, and she forwarded them onto the McDonald Police. The exact locations for the breaches could not be identified. Mr. Brositz conveyed his disapproval over blocking the video feed since it was included with the original purchase.

Supervisor Duran opined that only one person should have access to the video cameras and that should be the Manager. Brositz objected.

NEW BUSINESS

Office Assistant. The Chairman explained that Erin had tentatively hired Susan Ritchey as a temporary assistant. Motion carried to appoint Susan Ritchey as part-time administrative assistant at \$13.50 per hour. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.

OTHER BUSINESS

Township Website. The Manager informed that the Township's current website has expired. She introduced Gov Office; a web provider for municipal governments. Erin stated that \$3,000 was budgeted for a new website; however, the level of service she feels the Township needs would cost \$4,270. Kendall made the motion to approve a contract with Gov Office for a township website. Duran seconded the motion. RCV: Duran – Yes, Brositz – No, Kendall – Yes.

Attendance at PSATS. Motion carried to approve the attendance of the township manager at the state convention in Hershey. RCV: Duran – Yes, Brositz – No, Kendall – Yes.

Township Trucks. Supervisor Duran discussed the possibility of selling the current fleet of road vehicles to purchase new vehicles. Steve stated that there is a six month turnaround to get the truck outfitted. He presented prices for discussion only.

Rodger suggested selling the road grader; however, Supervisor Duran stated that he would like to keep it.

PUBLIC DISCUSSION

Mary Donaldson of Campbell Road, thanked the Solicitors for having training for the Planning Commission members.

Quint Jones of Maple Grove Road, inquired about a drain crossing on Shaffer Road. He asked Duran if the Township could widen the road.

Dorothy Bassett of Midway inquired about the rezoning request by Mark West. The Manager introduced Rob McHale from Mark West and asked if he would care to answer Ms. Bassett. Mr. McHale informed that Mark West has decided to pull their rezoning request.

Putt Foley inquired as to the type of engine that would be in the proposed new truck.

ADJOURNMENT

With no further business to come before the Board, Supervisor Kendall a motion to adjourn the meeting. Supervisor Duran seconded the motion. The meeting was adjourned at 7 p.m.

Erin Sakalik, Manager