

ROBINSON TOWNSHIP
 Board of Supervisors
 Reorganization Meeting Minutes, January 2, 2017

- CALL TO ORDER & PLEDGE** the Annual Reorganization Meeting of the Board of Supervisors for Robinson Township was called to order at 5:00 p.m. by Supervisor Rodger Kendall.
- Present for the meeting were Supervisor Rodger Kendall, Supervisor Regis Curtis, Supervisor Mary Donaldson, Manager Monica Miller, and Solicitor Gretchen Moore.
- PUBLIC DISCUSSION** Supervisor Kendall asked if anyone would like to speak. No discussion ensued, the meeting continued.
- TEMP CHAIRMAN** Supervisor Kendall made a motion to appoint Mrs. Donaldson as Temporary Chairman. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
- CHAIRMAN** Motion was made by Donaldson to appoint Kendall as Chairman to the Board for 2016. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
- V. CHAIRMAN** Motion was made by Curtis to appoint Donaldson as Vice Chairman. Kendall seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
- MANAGER** Chairman Kendall made a motion to appoint Monica Miller as Manager. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
- RESOLUTION 01-2017** Chairman Kendall made a motion to adopt Resolution 01-2017, to correcting and amending terms of employment for Township Manager. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
- TREASURER/ SECRETARY** Chairman Kendall made a motion to appoint Monica Miller as Treasurer, Secretary and Right to Know Officer with no additional compensation. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
- ZONING BOARD ALTERNATE** Chairman Kendall made a motion to reappoint Dave Foley to the Zoning Hearing Board term running till 2019. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
- ZONING BOARD** Motion carried to table this appointment until a future meeting. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes
- RESOLUTION 02-2017** Chairman Kendall motioned to adopt Resolution 02-2017, setting the appointments and terms for the Zoning Hearing Board members. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

PLANNING
COMMISSION

Chairman Kendall made a motion to appoint Bonnie Moore to a four-year term on the PC, ending December 31, 2020. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

Chairman Kendall made a motion to appoint Robert Foley to a four-year term on the PC, ending December 31, 2020. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

ALTERNATE PLANNING
COMMISSION

Motion carried to table this appointment until a future meeting. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes

RESOLUTION 03-2017

Chairman Kendall motioned to adopt Resolution 03-2017, setting the appointments and terms for the Planning Commission members. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

SOLICITOR
ZONING BOARD

Chairman Kendall motioned to appoint Dickie McCamey & Chilcote, P.C. as the Zoning Hearing Board Solicitor. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

EMC

Chairman Kendall motioned to appoint Doug Baird as the Emergency Management Coordinator. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

BOND

Chairman Kendall motioned to raise the bond amount on the treasurer from \$200,000.00 to \$500,000.00. Curtis seconded the motion. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

RESOLUTION 04-2017
DEPOSITORIES

Chairman Kendall made a motion to adopt Resolution 04-2017, to continue to use Northwest Savings Bank in McDonald. To have the three supervisors be the signers on all bank accounts. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

MILEAGE RATE

Chairman Kendall made a motion to establish the mileage rate at 53.5 cents per mile. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

MEETING DATES

Chairman Kendall made a motion to set the monthly meetings for 2017 for the second Monday of each month at 6 p.m. at the Township Building. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

ROAD MASTERS

Motion carried to appoint Supervisor Kendall, Supervisor Curtis and Supervisor Donaldson as road masters. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

POLICE AND FIRE
LIAISON

Chairman Kendall made a motion to appoint Monica Miller as police and fire liaison. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

BENEFITS	Chairman Kendall made a motion to provide health, dental, vision, through Highmark and life and disability Health Insurance Cooperative Trust for full-time employees. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
SOLICITOR	Chairman Kendall made a motion to appoint Strassburger, McKenna, Gutnick and Gefsky as the township’s solicitor. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
ENGINEER	Chairman Kendall made a motion to appoint Lennon, Smith, Souleret as the engineer for the township. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
WAGE TAX	Chairman Kendall made a motion to appoint Keystone as the township Wage Tax Collector. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
TAX	Chairman Kendall made a motion to appoint Stacy Dunks Zeno to collect Light Tax, Per Capita, Fire Hydrant, Fire, Local Service Tax and Real Estate Tax. Mrs. Zeno is an elected official with a term that expires end of 2017 and she maintains her bond through McMahan & Kenneth. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
RESOLUTION 05-2017	Chairman Kendall motioned to adopt <u>Resolution 05-2017</u> , setting the Real Estate Tax Rate for 2017. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
VACANCY BOARD	Chairman Kendall made a motion to appoint John Campbell to a position on the Vacancy Board. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Abstain, Kendall – Yes.
APPEALS BOARD	Chairman Kendall made a motion to appoint Monica Miller to the Appeals Board. Curtis seconded the motion RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes.
ZONING OFFICER	Chairman Kendall made a motion to retain Mark Dorsey as Zoning Officer. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
CODE OFFICER	Chairman Kendall made a motion to retain Mark Dorsey as the Code Enforcement Officer. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
ASST. ZONING	Chairman Kendall made a motion to appoint Monica Miller as assistant Zoning Officer. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
ASST. CODE OFFICER	Chairman Kendall made a motion to table this appointment until a future meeting. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
BUILDING CODE	Chairman Kendall made a motion to retain Municipal Consulting Services as the Building Code Officials. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
ANIMAL CONTROL	Chairman Kendall made a motion to retain Kym Secret as the Animal Control Officer. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

STATE CONVENTION Chairman Kendall made a motion to approve the attendance of Monica Miller and Rodger Kendall at the state convention in April. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

VOTING DELEGATE Motion carried to appoint Monica Miller as voting delegate at the state convention. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

ADJOURNMENT Motion carried to adjourn the Reorganization Meeting at 5:45 p.m.

Monica Jo Miller, Manager