

Robinson Township
Board of supervisors
Meeting Minutes, March 14, 2016

- CALL TO ORDER The Robinson Township Board of Supervisors met in regular session on Monday, March 14, 2016 at 6:00 pm. The meeting was called to order by Chairman Kendall.
- Present at the meeting were Chairman Rodger Kendall, Vice Chairman Mary Donaldson, Supervisor Regis Curtis, Secretary Susan Ritchey and Solicitor Amelia Brett
- PUBLIC DISCUSSION The chairman asked if anyone wished to speak on agenda items only. Kathy Lodge stated comments from the January managers report and Midway resident, Karen Brockman were not in the previous meeting minutes.
- Brenda Vance commented about RES
- APPROVAL OF MINUTES Chairman Kendall made a motion to table the minutes from the Feb 8, 2016 meeting and add public comment listed above – seconded by Curtis. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes
- Chairman Kendall made a motion to approve the minutes from the Special meeting on Feb 19, 2016 this was seconded by Donaldson. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Abstain
- CORRESPONDENCE Kendall asked the board members if they had any discussion related to the Correspondence for February. No discussion.
- BILLS AND PAYROLL Kendall made a motion to accept the February bills. Curtis seconded the motion. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes,
- REPORTS In addition to reports on file, Vice-Chairman Donaldson made a comment that she and Susan met with North-west about insurances the township has. The board will discuss this more under other business. Solicitor report- Amelia said they are assisting the twp. with the day to day operations since we are without a Manager. She also stated Gretchen and Jordan, from their firm, did a training for The Planning Commission members so they are familiar with the law and their role as members of the Planning Commission.
- Public Works Report – Chairman Kendall stated the new truck came in. The plow that was purchased is too heavy for our roads so John is working to get a lighter plow. Raccoon Creek Road had some stone put on it. Bids for road material - partnering with neighboring townships to do a massive bid which gives a better price for materials. New tires put on brush tractor.
- Kendall made a motion to accept all reports seconded by Curtis. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes
- OLD BUSINESS Final Land Development Decision for RES – Attorney Russell Lucas stated public hearing was held Feb 8, 2016. Clarification made that Conditional Use was Approved in fall of 2014. Andy Kisinski , from RES, addressed Mrs. Vance’s s questions raised during public discussion period. Nancy Yeager questioned the construction of the liner. Mrs. Yeager’s questions were also addressed by Andy Kisinski.

Kendall made a motion to approve final land development with RES Wastewater Treatment Facility with the conditions provided by Russell Lucas. Curtis seconded the motion. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

Purchase of Copier – Board decided to buy a copier instead of leasing one. Motion was made by Kendall to purchase a copier from Precision Copier. They will bring the new one and remove old one. Curtis seconded motion. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

NEW BUSINESS

Acceptance of Resignation of Howard Fugitt, Planning Commission No Board Discussion. Motion was made by Rodger Kendall to accept Resignation seconded by Mary Donaldson. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

Appointment of Planning Commission member to term ending Dec 31, 2019. Ken Glass submitted a letter of interest for the Planning Commission should there be a vacancy. Rodger Kendall asked Mrs. Vance if she was still interested. A motion was made by Mary Donaldson and seconded by Rodger Kendall to appoint Ken Glass to the Planning Commission with a term ending Dec 31, 2019. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

Adoption of Resolution 3-2016. Motion carried to adopt Resolution 3-2016, Authorizing the Adjustment of 2015 Retirement Plan and determining the formula for calculating the Retirement Account. No Board discussion. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

Acceptance of Resignation of Susan Ritchey, Secretary effective March 18, 2016. No Board Discussion. Motion made by Kendall and seconded by Curtis to accept Susan's resignation. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

Authorization to advertise for a part-time Administrative Assistant. Motion made by Curtis and seconded by Kendall. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

Appointment of Mary Donaldson as interim Secretary until part-time Administrative Assistant position is filled. Mary would be responsible for meeting minutes. Motion made by Kendall and seconded by Curtis. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

Appointment of Gretchen Moore as interim Right to Know Officer during Susan Ritchey's departure and the start of a new Township Manager, at which time the Township Manager will be the right to Know officer. Motion made by Kendall and seconded by Donaldson to appoint Gretchen Moore as Interim Right to Know Officer. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

Adoption of Resolution 4-2016 appointment of Monica Jo Miller to Township Manager and Treasurer and Right to Know Officer at a salary of \$42, 500. Motion made by Kendall to appoint Monica Jo Miller as Township Manger with the agreed wage and seconded by Donaldson. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

Authorization to sell Peterbuilt dump truck, Leeboy Paver and Huber road Grader. Motion made by Kendall and seconded by Curtis to sell the Equipment on Municibid. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

Adoption of Resolution 5-2016, signing of additional documents from PennDot related to Beech Hollow Road Turn back. Due to change in Supervisor (Duran) and Manager (Sakalik) these documents need to be Re-signed. Motion to adopt Resolution 5-2016 made by Kendall and Seconded by Curtis. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

Authorization for opening a new bank account at Northwest Savings for Beech Hollow Turn back. \$529,000 will be granted to the township once the Road is turned over to the township. The monies in this account are for the Up-keep of Beech Hollow Road. Motion made by Kendall to open account at Northwest and seconded by Donaldson. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

OTHER BUSINESS

Mrs. Donaldson said she and Susan met with Northwest to go over the insurances for the township. We currently do not have insurance on the Salt shed and the building above. Motion was made by Kendall and seconded by Curtis to contact Northwest about getting insurance on these buildings. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

PUBLIC DISCUSSION

Brenda Vance - Steubenville Pike commented that noise from the Moorepark Well Pad was louder one night.

Andrew Zimmerman – 5th Street McDonald commented on the turn around area at the top of 5th street and also about a “merger” with McDonald.

Karen Brockman – Midway – raised questions about Cybus Ranch operations

Lisa Marcucci – Environmental Integrity Project - talked about the power plant

ADJOURNMENT

With no further business to come before the board, supervisor Kendall made a motion to adjourn the meeting at 7:10 which was seconded by Mary Donaldson. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

Monica Jo Miller, Manager