

Robinson Township

Board of Supervisors

Regular Meeting

April 13, 2020

6:00 p.m.

ADMINISTRATIVE NOTE: DUE TO STATEWIDE SOCIAL DISTANCING ORDERS, THIS MEETING WAS CONDUCTED IN A MODIFIED MANNER, WITH FEW PERSONS PHYSICALLY PRESENT, WITH OTHERS PARTICIPATING VIA RECORDED CONFERENCE CALL. ALL PERSONS AGREED THAT EACH COULD BE HEARD AND IDENTIFIED. PROPER ADVERTISING AND NOTIFICATIONS WERE GIVEN IN ADVANCE OF MEETING TO ENABLE PUBLIC PARTICIPATION.

CALL TO ORDER and PLEDGE OF ALLEGIANCE

The Robinson Township Board of Supervisors met in regular session on Monday, April 13, 2020. Chairman Donaldson called the meeting to order at 6:00 p.m.

The Chair advised that meeting was being audio recorded. Chairperson further requested that individuals desiring to speak identify themselves prior to doing so.

Pledge of Allegiance to the flag was conducted.

Present at the meeting were Chairperson Mary Donaldson via phone, Vice Chair David Foley in-office, Supervisor Chris Amodeo in-office, Solicitor Gretchen Moore via phone, Township Engineer Keith Straight via phone, and Township Manager Crystal Brown present in-office.

ACKNOWLEDGEMENTS

Chairperson Donaldson requested a moment of silence in honor of COVID-19 patients and deceased.

Donaldson voiced gratitude on behalf of the Board for the essential workers who courageously continue to support our society with continued employment.

PUBLIC DISCUSSION The Chair asked if anyone wished to speak on agenda items only. There were no comments.

APPROVAL OF MINUTES

Foley made a **motion** to approve the minutes from the regular meeting of March 9, 2020.

Motion was seconded by Amodeo.

RCV: Amodeo – Yes, Donaldson – Yes, Foley – Yes

BILLS AND PAYROLL Foley made a **motion** to authorize payment of the March bills and payroll. Seconded by Amodeo.

RCV: Amodeo – Yes, Donaldson – Yes, Foley - Yes

CORRESPONDENCE Foley made a **motion** to accept correspondence for March. Seconded by Amodeo.

RCV: Amodeo – Yes, Donaldson – Yes, Foley – Yes

REPORTS

Reports on file: **Fire Department**-Midway 15 calls, McDonald 4 incidents.
Police-on file, 30 calls reported
Zoning-M. Dorsey report on file.
Animal Control-12 calls

Supervisors-Donaldson reported on meeting conducted March 16, 2020 by EMC Doug Baird delivering safety information regarding the COVID-19 pandemic to staff and neighboring municipalities.

Solicitor-Gretchen Moore provided updates on many legal matters pending: COVID-19 protocol, Validity Challenge, Dysert matter argument rescheduled, Drummond matter has been dismissed and then appealed in 3rd Circuit Court. The Brockman matter will have arguments in mid-May.

Public Works- Donaldson described modified activities of the road crew, now working on an on-call basis from home.

Engineer- K. Straight reported on Cooks Road extension, reworking of the SALDO, and municipal building renovation (now on hold)

Manager -Brown reported on participating in various audits, researching COVID-19 procedure, processing routine applications, and assisting with road repair project bids.

Foley made a **motion** to accept reports. Seconded by Amodeo.
RCV: Amodeo-Yes, Donaldson-Yes, Foley-Yes.

OPENING OF BIDS

ROBINSON/MIDWAY JOINT BID 2020: BROOK, HOME, HUDSON, RIDGE, RAILROAD, UNION, AND MONTGOMERY STREETS

One bid was received and opened by Dave Foley. The bid submitted by Peter J. Caruso & Sons was received for this project in the amount of \$97,938.58. Robinson portion totals \$76,945.05. Midway's portion is \$20,993.70.

Donaldson made a motion to award Robinson/Midway Joint Bid 2020 project to Peter J. Caruso, pending solicitor and engineer's final review and approval. Seconded by Foley.

RCV: Amodeo - Yes, Donaldson - Yes, Foley

ROBINSON TOWNSHIP FLEXIBLE BASE ROAD BID 2020: KING AND VALLEYVIEW ROADS

Two bids were received and opened by the Board. A proposal from Russell Standard was received in the amount of \$299,692.32. A proposal was received from Suit-Kote in the amount of \$219,124.88. Donaldson made a motion to award the project to Suit-Kote, pending final review by solicitor and engineer. Seconded by Foley.

RCV: Amodeo - Yes, Donaldson - Yes, Foley

OLD BUSINESS

Foley made a **motion** to approve Resolution 09-2020, A Resolution Defining Robinson Township Contribution to Employee Health Insurance Package. Seconded by Amodeo. Manager provided explanation that the Township will now "cap" their contribution to eligible employee's health, vision and dental packages at a figure of \$1,300.00/month. This figure will be revisited annually at renewal time to ensure a reasonable contribution is being made.

RCV: Amodeo - Yes, Donaldson - Yes, Foley - Yes

NEW BUSINESS

Foley made a **motion** to approve a modification to the Robinson Township Employee Handbook. Seconded by Amodeo. Manager explained that this modification simply embeds the aforementioned policy referenced in Resolution 09-2020 and will be disseminated to employees.

RCV: Amodeo - Yes, Donaldson - Yes, Foley

PUBLIC DISCUSSION OF OTHER MATTERS

Solicitor Moore congratulated Board and Manager for facilitating a remote but accessible meeting in challenging circumstances.

ADJOURNMENT

With no further business to come before the Board, Chairperson Mary Donaldson adjourned the meeting at 6:30 p.m. which was seconded by Amodeo.

RCV: Amodeo – Yes, Donaldson – Yes, Foley – Yes

Respectfully submitted:

Crystal Brown, Manager and Secretary