

Robinson Township
Board of Supervisors
Regular Meeting and Conditional Use Hearing
February 10, 2020
5:45 p.m.

CALL TO ORDER and PLEDGE OF ALLEGIANCE

The Robinson Township Board of Supervisors met in regular session on Monday, February 10, 2020. Chairman Donaldson called the meeting to order at 5:45 p.m. to begin a Conditional Use Hearing as advertised, just prior to the meeting.

Pledge of Allegiance to the flag was conducted.

Present at the meeting were Chairperson Mary Donaldson, Vice Chair David Foley, Supervisor Chris Amodeo, Solicitor Alan Shuckrow, Township Engineer Keith Straight, Zoning Officer Mark Dorsey, and Township Manager Crystal Brown.

ANNOUNCEMENT OF EXECUTIVE SESSION

Chairperson Donaldson made announcement of an Executive Session that took place on January 10, 2020 at 2:00 p.m. for the purpose of personnel discussion.

PUBLIC DISCUSSION The Chair asked if anyone wished to speak on agenda items only. There were no comments.

CONDITIONAL USE HEARING

At 5:45 p.m. a Conditional Use Hearing took place as advertised. The applicant was Prevost Holdings, LLC represented by owner David Descutner to locate his light manufacturing business with a use consistent with Light Manufacturing, Distribution and Warehousing. The subject property has a parcel id of 550-016-00-00-0032-00, is approximately 5.5. acres and is located at 2525 Quicksilver Road, McDonald, PA. Zoning is Commercial and Conditional Use approval is required in this zoning district. Court Reporter Kim Strnisa was present to transcribe the proceedings and a complete transcript is available on request. Solicitor Shuckrow introduced the project and entered a number of exhibits into the record. The applicant described his project thoroughly and provided materials illustrating his business. This project has been reviewed by the Planning Commission and Township Engineer. The Board had no further questions, nor did the general public. At 6:00 p.m. the Solicitor closed the Hearing.

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These activities were repeated due to the addition of many visitors.

APPROVAL OF MINUTES

Amodeo made a **motion** to approve the minutes from the organizational meeting of January 6, 2020. Motion was seconded by Foley.

RCV: Amodeo – Yes, Donaldson – Yes, Foley – Yes

Foley made a **motion** to approve the minutes from the regular meeting of January 6, 2020. Motion was seconded by Amodeo.

RCV: Amodeo – Yes, Donaldson – Yes, Foley – Yes

- BILLS AND PAYROLL** Amodeo made a **motion** to authorize payment of the January bills and payroll. Seconded by Foley.
RCV: Amodeo – Yes, Donaldson – Yes, Foley - Yes
- CORRESPONDENCE** Foley made a **motion** to accept correspondence for January. Seconded by Amodeo.
RCV: Amodeo – Yes, Donaldson – Yes, Foley – Yes
- REPORTS** Reports on file: **Fire Department**-Midway 19 calls, McDonald 6 calls.
Police-on file, 37 calls, read by attending officer.
Zoning-on file
Animal Control-12 calls
Supervisors-Donaldson reported on meeting with State Rep J. Ortity to discuss initiatives and grant opportunities
Solicitor-Alan Shuckrow provided updates on the Rita Drive case and Validity Challenge proceeding.
Public Works- Donaldson reported on winter maintenance and upcoming road maintenance and ditching to take place in spring.
Engineer- on file
Manager –Brown describes pending newsletter delivery to residents, veteran’s recognition and development of Junior Council project by office personnel.
- Donaldson made a **motion** to accept reports. Seconded by Foley.
RCV: Amodeo-Yes, Donaldson-Yes, Foley-Yes.
- OLD BUSINESS** Foley made a motion to direct Redcon Engineering to prepare a bid package for the meeting room renovation project, and direct Manager to advertise bid project upon completion of package. Seconded by Amodeo.
RCV: Amodeo - Yes, Donaldson – Yes, Foley – Yes
- NEW BUSINESS** Amodeo made a **motion** to approve Conditional Use Application of Prevost Holdings, LLC to locate a Light Industrial, Distribution and Warehousing business at 2525 Quicksilver Road (former school building) which is currently owned by RACA Properties. This parcel is zoned Commercial. Seconded by Foley.
RCV: Amodeo - Yes, Donaldson – Yes, Foley
- Amodeo made a **motion** to execute an agreement between the PA Turnpike Commission and Township of Robinson, Washington County for the takeover of a new interchange and connector road currently known as “Fort Cherry Connector Road”. Seconded by Foley.
RCV: Amodeo - Yes, Donaldson – Yes, Foley – Yes
- Foley made a **motion** to accept request letter and approve inclusion request by Supervisor Chris Amodeo for participation in township employee’s health benefit package. Seconded by Amodeo. Amodeo stated his intention to abstain and submitted an abstention memo and a letter of request to Secretary.
RCV: Amodeo - ABSTAIN, Donaldson – Yes, Foley – Yes
- Amodeo made a **motion** to express agreement with Washington County Tax Revenue Department to increase minimum starting bids for Repository Auctions from \$500.00 to \$600.00. Seconded by Foley.
RCV: Amodeo - Yes, Donaldson – Yes, Foley – Yes

Amodeo made a **motion** to accept scope of work proposed by Timothy Ramacker, Contractor to provide construction support for township building renovation: remainder of office space and finishing at approximately \$9,000.00. Seconded by Foley. Manager described the activities of Ramacker as finishing work begun by Township personnel and some emergency repair to exterior of building caused by recent wind damage to downspouts, gutters and roof.
RCV: Amodeo - Yes, Donaldson – Yes, Foley – Yes

Amodeo made a **motion** to allow Township Manager Crystal Brown to represent Robinson Township by serving on two multi-municipality executive boards: Washington County Association of Township Officials and the operating committee of the Washington County Sewage Council. Seconded by Foley. Donaldson expressed her agreement with this motion.
RCV: Amodeo - Yes, Donaldson – Yes, Foley – Yes

Amodeo made a **motion** to accept request letter and approve inclusion request by Supervisor Dave Foley for participation in township employee's health insurance benefit package. Seconded by Foley. Foley stated his intention to abstain and submitted an abstention memo and request letter to Secretary.
RCV: Amodeo - Yes, Donaldson – Yes, Foley – ABSTAIN

Foley made a **motion** to authorize purchase of a 2020 GMC 550 plow truck with upfit of plow and spreader from US Municipal at COSTARS contract price of \$96,277.00. Seconded by Amodeo. Donaldson explained that this purchase was planned and budgeted for 2020, and is part of emergency preparedness.
RCV: Amodeo - Yes, Donaldson – Yes, Foley – Yes

PUBLIC DISCUSSION OF OTHER MATTERS

Board of Auditors Secretary Cathy Lodge submitted a letter to Secretary from her board setting roadmaster's wages for 2020.
Resident Bill Littleton of Valley Street expressed concern about excessive stormwater discharge near his residence and produced photos. Engineer Keith Straight suggested a site visit, as he is not familiar with the vicinity in question. Board expressed agreement.
Midway Volunteer Fire Department members introduced themselves and informed the Board of their receipt of recognition from the Office of State Fire Commissioners for having 75 percent of members certified in National Professional Qualifications Standards. Chief Doug Baird presented the Board with a framed certificate of this achievement and thanked the Board for ongoing support. Manager accepted the certificate on behalf of Board with gratitude for our good working relationship with the Midway VFD.

ADJOURNMENT

With no further business to come before the Board, Chairperson Mary Donaldson adjourned the meeting at 6:35 p.m. which was seconded by Amodeo.
RCV: Amodeo – Yes, Donaldson – Yes, Foley – Yes

Respectfully submitted:

Crystal Brown, Manager and Secretary