

Robinson Township Board of Supervisors

Board of Supervisors

Meeting Minutes, January 2, 2017

- CALL TO ORDER:** The Robinson Township Board of Supervisors met in regular session on Monday January 2, 2017 at 5:55 p.m. The meeting was called to order by Chairman Rodger Kendall.
- Present at the meeting were Chairman Rodger Kendall, Vice Chairman Mary Donaldson, Supervisor Regis Curtis, Manager/Secretary Monica Miller, and Solicitor Alan Shuckrow.
- PUBLIC DISCUSSION** None
- ADMINISTRATIVE** Approval of the Minutes from the Board of Supervisors Meeting on December 12, 2016
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes
- Approval of Correspondence for the month of December
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes
- REPORTS** Fire Departments – On file
Police – On file
Zoning/Code Enforcement – On file
Animal Control – On file
Supervisors – On file
Solicitor's Report – On file
Public Work's Report – On file
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes
- OLD BUSINESS** Approval of Mark West Down Homes Compressor Station Conditional Use Approval and Preliminary and Final Land Development Approval with the conditions set by the Supervisor's:
- Mark West complies with any outstanding requirements set forth in the final Engineer's review letter.
 - Mark West executes a Development Agreement with the Township in a form acceptable to the Township Solicitor.
 - Mark West executes a Stormwater Operations and Maintenance Agreement with the Township.
 - Mark West obtains a final Grading Permit.
 - Mark West obtains all required bonding.
 - Mark West obtains a Building Permit prior to construction of the buildings.
 - Mark West obtains all required state and federal permits, including but not limited to the GP-5 Permit.
- Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes
- NEW BUSINESS** Approval of Mohler-Soubie Subdivision, reorganization of Land.
Engineer gave explanation on how it would be reorganized.
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes
- Motion to approve the adjustment of the Tax Resolution to clearly explain the 20% Fire Tax.
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes
- Authorize Payment of Bills & Payroll for the month of December
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

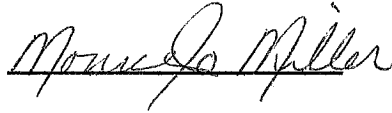
PUBLIC DISCUSSION

Cathy Lodge asked if there were any Act 14 in our correspondence.

ADJOURNMENT

Motion to adjourn at 6:35 p.m.

Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

A handwritten signature in cursive script, reading "Monica Jo Miller", written over a horizontal line.

Monica Jo Miller, Manager

ROBINSON TOWNSHIP
Board of Supervisors
Reorganization Meeting Minutes, January 2, 2017

**CALL TO ORDER &
PLEDGE**

the Annual Reorganization Meeting of the Board of Supervisors for Robinson Township was called to order at 5:00 p.m. by Supervisor Rodger Kendall.

Present for the meeting were Supervisor Rodger Kendall, Supervisor Regis Curtis, Supervisor Mary Donaldson, Manager Monica Miller, and Solicitor Gretchen Moore.

PUBLIC DISCUSSION

Supervisor Kendall asked if anyone would like to speak. No discussion ensued, the meeting continued.

TEMP CHAIRMAN

Supervisor Kendall made a motion to appoint Mrs. Donaldson as Temporary Chairman. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

CHAIRMAN

Motion was made by Donaldson to appoint Kendall as Chairman to the Board for 2016. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

V. CHAIRMAN

Motion was made by Curtis to appoint Donaldson as Vice Chairman. Kendall seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

MANAGER

Chairman Kendall made a motion to appoint Monica Miller as Manager. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

RESOLUTION 01-2017

Chairman Kendall made a motion to adopt Resolution 01-2017, to correcting and amending terms of employment for Township Manager. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

**TREASURER/
SECRETARY**

Chairman Kendall made a motion to appoint Monica Miller as Treasurer, Secretary and Right to Know Officer with no additional compensation. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

ZONING BOARD

Chairman Kendall made a motion to reappoint Dave Foley to the Zoning Hearing Board term running till 2019. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

**ALTERNATE
ZONING BOARD**

Motion carried to table this appointment until a future meeting. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes

RESOLUTION 02-2017

Chairman Kendall motioned to adopt Resolution 02-2017, setting the appointments and terms for the Zoning Hearing Board members. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.

**PLANNING
COMMISSION**

Chairman Kendall made a motion to appoint Bonnie Moore to a four-year term on the PC, ending December 31, 2020. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.

Chairman Kendall made a motion to appoint Robert Foley to a four-year term on the PC, ending December 31, 2020. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.

**ALTERNATE PLANNING
COMMISSION**

Motion carried to table this appointment until a future meeting. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes

RESOLUTION 03-2017

Chairman Kendall motioned to adopt Resolution 03-2017, setting the appointments and terms for the Planning Commission members. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.

**SOLICITOR
ZONING BOARD**

Chairman Kendall motioned to appoint Dickie McCamey & Chilcote, P.C. as the Zoning Hearing Board Solicitor. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.

EMC

Chairman Kendall motioned to appoint Doug Baird as the Emergency Management Coordinator. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.

BOND

Chairman Kendall motioned to raise the bond amount on the treasurer from \$200,000.00 to \$500,000.00. Curtis seconded the motion. RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

**RESOLUTION 04-2017
DEPOSITORIES**

Chairman Kendall made a motion to adopt Resolution 04-2017, to continue to use Northwest Savings Bank in McDonald. To have the three supervisors be the signers on all bank accounts. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.

MILEAGE RATE

Chairman Kendall made a motion to establish the mileage rate at 53.5 cents per mile. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.

MEETING DATES

Chairman Kendall made a motion to set the monthly meetings for 2017 for the second Monday of each month at 6 p.m. at the Township Building. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.

ROAD MASTERS

Motion carried to appoint Supervisor Kendall, Supervisor Curtis and Supervisor Donaldson as road masters. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.

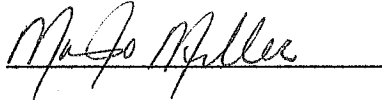
**POLICE AND FIRE
LIAISON**

Chairman Kendall made a motion to appoint Monica Miller as police and fire liaison. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.

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BENEFITS	Chairman Kendall made a motion to provide health, dental, vision, through Highmark and life and disability Health Insurance Cooperative Trust for full-time employees. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.
SOLICITOR	Chairman Kendall made a motion to appoint Strassburger, McKenna, Gutnick and Gefsky as the township's solicitor. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.
ENGINEER	Chairman Kendall made a motion to appoint Lennon, Smith, Souleret as the engineer for the township. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.
WAGE TAX	Chairman Kendall made a motion to appoint Keystone as the township Wage Tax Collector. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.
TAX	Chairman Kendall made a motion to appoint Stacy Dunks Zeno to collect Light Tax, Per Capita, Fire Hydrant, Fire, Local Service Tax and Real Estate Tax. Mrs. Zeno is an elected official with a term that expires end of 2017 and she maintains her bond through McMahon & Kenneth. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.
RESOLUTION 05-2017	Chairman Kendall motioned to adopt <u>Resolution 05-2017</u> , setting the Real Estate Tax Rate for 2017. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.
VACANCY BOARD	Chairman Kendall made a motion to appoint John Campbell to a position on the Vacancy Board. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson – Abstain, Kendall – Yes.
APPEALS BOARD	Chairman Kendall made a motion to appoint Monica Miller to the Appeals Board. Curtis seconded the motion RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes.
ZONING OFFICER	Chairman Kendall made a motion to retain Mark Dorsey as Zoning Officer. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.
CODE OFFICER	Chairman Kendall made a motion to retain Mark Dorsey as the Code Enforcement Officer. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.
ASST. ZONING	Chairman Kendall made a motion to appoint Monica Miller as assistant Zoning Officer. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.
ASST. CODE OFFICER	Chairman Kendall made a motion to table this appointment until a future meeting. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.
BUILDING CODE	Chairman Kendall made a motion to retain Municipal Consulting Services as the Building Code Officials. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.
ANIMAL CONTROL	Chairman Kendall made a motion to retain Kym Secret as the Animal Control Officer. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson – Yes, Kendall – Yes.

- STATE CONVENTION Chairman Kendall made a motion to approve the attendance of Monica Miller and Rodger Kendall at the state convention in April. Donaldson seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
- VOTING DELEGATE Motion carried to appoint Monica Miller as voting delegate at the state convention. Curtis seconded the motion. RCV: Curtis – Yes, Donaldson - Yes, Kendall – Yes.
- ADJOURNMENT Motion carried to adjourn the Reorganization Meeting at 5:45 p.m.

A handwritten signature in cursive script, appearing to read "Monica Jo Miller", is written over a horizontal line.

Monica Jo Miller, Manager

140165

Robinson Township Board of Supervisors

Board of Supervisors

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- PUBLIC DISCUSSION** None
- ADMINISTRATIVE** Approval of the Minutes from the Board of Supervisors Meeting on December 12, 2016
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes
- Approval of Correspondence for the month of December
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes
- REPORTS** Fire Departments - On file
Police - On file
Zoning/Code Enforcement - On file
Animal Control - On file
Supervisors - On file
Solicitor's Report - On file
Public Work's Report - On file
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes
- OLD BUSINESS** Approval of Mark West Down Homes Compressor Station Conditional Use Approval and Preliminary and Final Land Development Approval with the conditions set by the Supervisor's:
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- Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes
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Engineer gave explanation on how it would be reorganized.
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes
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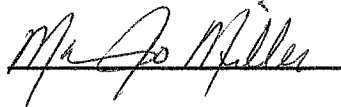
PUBLIC DISCUSSION

Cathy Lodge asked if there were any Act 14 in our correspondence.

ADJOURNMENT

Motion to adjourn at 6:35 p.m.

Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

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Monica Jo Miller, Manager

Robinson Township Board of Supervisors

Board of Supervisors

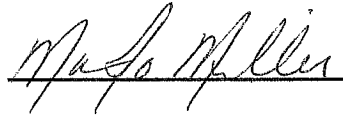
Meeting Minutes, February 13, 2017

- CALL TO ORDER:** The Robinson Township Board of Supervisors met in regular session on Monday February 13, 2017 at 6:08 p.m. The meeting was called to order by Chairman Rodger Kendall.
- Present at the meeting were Chairman Rodger Kendall, Vice Chairman Mary Donaldson, Supervisor Regis Curtis, Manager/Secretary Monica Miller, and Solicitor Gretchen Moore.
- PUBLIC DISCUSSION** None
- ADMINISTRATIVE** Approval of the Minutes from the Reorganization Meeting on January 2, 2017
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes
- Approval of the Minutes from the Board of Supervisors Meeting on January 2, 2017
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes
- Authorize Payment of Bills & Payroll for the month of January
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes
- Approval of Correspondence for the month of January
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes
- REPORTS** Fire Departments – On file
Police – Officer Brad Resnik read report, also on file
Zoning/Code Enforcement – On file
Animal Control – On file
Supervisors – On file
Solicitor's Report – Spoke of draft of Burning Permit, Fee Schedule, & Contractor Yard
Public Work's Report – Road crew has been picking up limbs
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes
- OLD BUSINESS** None
- NEW BUSINESS** Discuss the adoption of the 2015 IPMC in its entirety. **TABLED**
- Burning Ordinance 2-2016. **TABLED**
- Discussion to advertise/adopt a new fee schedule. **TABLED**
- Motion to hire Jeffrey McCue for the 2016 audit.
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes
- Authorization to purchase a new Mower.
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes
- Motion to advertise for bids for new building/garage.
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes
- Discussion to hire and discussion of compensation of Troy Lucas to be assistant Code Enforcement Officer. **TABLED**
- PUBLIC DISCUSSION** Cathy Lodge addressed the Manager/Secretary as to her personal opinion of how the Manager/Secretary should take care of the Act 14 correspondence and why she felt that they should be read aloud. The Manager/Secretary read the Act 14 out loud.

ADJOURNMENT

Motion to adjourn at 6:54 p.m.

Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

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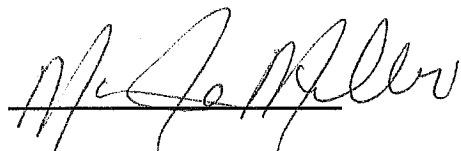
Monica Jo Miller, Manager

Brenda Vance, Steubenville Pike questioned the minimal burning in the conservation district as well as the Schaub Farm and if we found out what was going on? A comment was also made by Mrs. Vance on the donation for the park requested by McDonald Borough. Mrs. Vance asked if we own any of it even the parking lot. She felt a lot of kids that are Robinson Township residence use the park and that she feels we should help since we do not have a park. Chairman Kendall answered that it is a Monitoring Station.

ADJOURNMENT

Motion to adjourn at 6:40 p.m.

Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

A handwritten signature in cursive script, appearing to read "Monica Jo Miller", written over a horizontal line.

Monica Jo Miller, Manager

Robinson Township Board of Supervisors
Board of Supervisors
Meeting Minutes, March 13, 2017

CALL TO ORDER:	The Robinson Township Board of Supervisors met in regular session on Monday, March 13, 2017 at 6:10 p.m. The meeting was called to order by Chairman Rodger Kendall.
	Present at the meeting were Chairman Rodger Kendall, Vice Chairman Mary Donaldson, Supervisor Regis Curtis, Manager/Secretary Monica Miller, Solicitor Gretchen Moore and Zoning Officer, Mark Dorsey.
PUBLIC DISCUSSION	None
ADMINISTRATIVE	<p>Approval of the Minutes from the Board of Supervisors Meeting on February 13, 2017 Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes</p> <p>Authorize Payment of Bills & Payroll for the month of February Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes</p> <p>Approval of Correspondence for the month of February Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes</p>
REPORTS	<p>Fire Departments – On file Police – On file Zoning/Code Enforcement – On file Animal Control – On file Supervisors – Mary commented on John and Bernie's wonderful job clearing trees Solicitor's Report – Spoke of IMPC update, worked on burning ordinance, bid for garage Public Work's Report – Kendall reported on Raccoon Creek Road Manager Report – Commented on Turn Pike, ETC pipeline, and Audits Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes</p>
OLD BUSINESS	<p>Burning Ordinance 2-2016. TABLED</p> <p>Adoption of Resolution 06-2017, authorizing the new fee schedule for Robinson Township Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes</p> <p>Discussion on a possibility of having a Fence Ordinance</p>
NEW BUSINESS	<p>Discussion of joining the Watershed Board.</p> <p>Rebecca Zeyzus from the Chartiers Watershed Municipal Alliance spoke on the model of the Watershed Alliance and how we would be a part of it</p> <p>Discussion about a letter received from the Borough of McDonald asking for money for the park at \$15,000.00 a year</p>
PUBLIC DISCUSSION	Cathy Lodge, 257 Meinard Drive addressed the Board about any Act 14 that we received. Gretchen Moore replied about the correspondence sheet. Mrs. Lodge also asked as to who is paying for the stone on Raccoon Creek Road. Chairman Kendall answered that the contracting company would be if the issue was not resolved

Robinson Township Board of Supervisors

Board of Supervisors

Meeting Minutes, April 10, 2017

CALL TO ORDER: The Robinson Township Board of Supervisors met in regular session on Monday, April 10, 2017 at 6:10 p.m. The meeting was called to order by Chairman Rodger Kendall.

Present at the meeting were Chairman Rodger Kendall, Vice Chairman Mary Donaldson, Supervisor Regis Curtis, Manager/Secretary Monica Miller, Solicitor Gretchen Moore and Zoning Officer, Mark Dorsey.

PUBLIC DISCUSSION None

ADMINISTRATIVE Approval of the Minutes from the Board of Supervisors Meeting on March 13, 2017
 Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

Authorize Payment of Bills & Payroll for the month of March
 Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

Approval of Correspondence for the month of March
 Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

REPORTS Fire Departments - On file
 Police - On file
 Zoning/Code Enforcement - On file
 Animal Control - On file
 Supervisors - N/A
 Solicitor's Report - Spoke of the zoning meeting
 Public Work's Report - Kendall reported on Turnpike update and tree cutting
 Manager Report - On file
 Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

OLD BUSINESS None

NEW BUSINESS Motion to advertise Ordinance 01-2017 adopting the 2015 International Property Maintenance Code
 Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

Adoption of Resolution 07-2017, authorizing the Appointment of the Property Maintenance Appeals Board
 Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

Adoption of Resolution 08-2017, RIGHT-TO-KNOW Policy.
 Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

Motion to advertise for a part-time employee for the road crew
 Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

Motion to appoint HMT as replacement Engineers.

Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

PUBLIC DISCUSSION

John Campbell, 738 Campbell Road, Bulger, PA - Thanked every member of the Board for looking into the future. Ask if we could make a financial list of the cost of Right to Know requests.

Cathy Lodge, 257 Meinard Drive addressed the Board asked if the Act 14 could be read before they were voted on. Attorney Moore answered. Asked if the Resolution 08-2017 could be adopted tonight or if it had to be advertised, talked about the last Right to Know that she filed for and her experience with it.

Brenda Vance, Steubenville Pike commented on the large trucks turning around by her driveway. Commented on the .5 per copy per electric.

Quinten Jones, 5357 Maple Grove Road, Bulger, PA Asked if we have a road clean-up crew? He then answered more as to Mrs. Vance previous meeting question about the Schwab farm.

ADJOURNMENT

Motion to adjourn at 7:10 p.m.

Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

A handwritten signature in cursive script, appearing to read "Monica Jo Miller", written over a horizontal line.

Monica Jo Miller, Manager

Robinson Township Board of Supervisors

Board of Supervisors

Meeting Minutes, May 8, 2017

- CALL TO ORDER:** The Robinson Township Board of Supervisors met in regular session on Monday, May 8, 2017 at 6:06 p.m. The meeting was called to order by Chairman Rodger Kendall.
- Present at the meeting were Chairman Rodger Kendall, Vice Chairman Mary Donaldson, Supervisor Regis Curtis, Manager/Secretary Monica Miller, Solicitor Alan Shuckrow and Zoning Officer, Mark Dorsey.
- PUBLIC DISCUSSION** None
- ADMINISTRATIVE** Approval of the Minutes from the Board of Supervisors Meeting on April 10, 2017
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes
- Authorize Payment of Bills & Payroll for the month of April
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes
- Approval of Correspondence for the month of April
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes
- REPORTS** Fire Departments - On file
Police - On file
Zoning/Code Enforcement - On file
Animal Control - On file
Supervisors - Vice Chairman Donaldson thanked Brandon Jones for working with the Boy Scouts on cleaning up along the roads, also commented by Vice Chairman Donaldson was that Representative Ortity came out and checked the report of mud on Old Steubenville Pike and reported that it was clean.
Solicitor's Report - Spoke of the appeal of the Iron City Gun Club
Public Work's Report - Chairman Kendall reported on the roads and tree cutting
Manager Report - On file
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes
- OLD BUSINESS** Motion to adopt Ordinance 01-2017 adopting the 2015 International Property Maintenance Code
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes
- Motion to advertise Ordinance 02-2017 restricting and regulating fires and open burning in various zoning districts and prescribing penalties for violation.
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes
- NEW BUSINESS** Motion to hire part-time Road Worker, Cody Palmer with a flexible work schedule, at a rate of 15.50 per hour
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes
- Motion to appoint Deborah Amrhein as Right to Know officer
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

Motion to Board to Authorize the Township Manager to contact Pennsylvania American Water on behalf of the residence of Donaldson Road

Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

PUBLIC DISCUSSION

Chief Dorsey commented on John Campbell taking care of the stones on the driveway issue that was brought up at last meeting.

Judy Kramer, 238 Robinson Church Road, Bulger PA commented on the decision of the Iron City Gun Club and that they had won their case in front of the Zoning Hearing Board. Solicitor Alan Shuckrow answered her comments

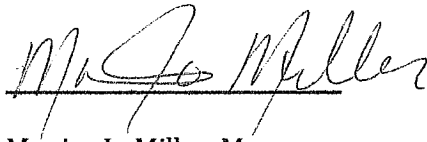
Nancy Holmes, no longer a Robinson Township, resident commented on the Iron City Gun Club as well

Paula Simpson, 3019 Donaldson Road, commented on the need for public water on Donaldson Road

ADJOURNMENT

Motion to adjourn at 6:50 p.m.

Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

A handwritten signature in cursive script, reading "Monica Jo Miller", is written over a horizontal line.

Monica Jo Miller, Manager

Robinson Township Board of Supervisors
Board of Supervisors
Meeting Minutes, June 12, 2017

CALL TO ORDER: The Robinson Township Board of Supervisors met in regular session on Monday, June 12, 2017 at 6:04 p.m. The meeting was called to order by Chairman Rodger Kendall.

Present at the meeting were Chairman Rodger Kendall, Vice Chairman Mary Donaldson, Supervisor Regis Curtis, Manager/Secretary Monica Miller, and Solicitor Gretchen Moore.

PUBLIC DISCUSSION Cathy Lodge, commented on what Resolution 09-2017 was about.

ADMINISTRATIVE Approval of the Minutes from the Board of Supervisors Meeting on May 8, 2017
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

Authorize Payment of Bills & Payroll for the month of May
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

Approval of Correspondence for the month of May
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

REPORTS Fire Departments - On file
Police - On file
Zoning/Code Enforcement - On file
Animal Control - On file
Supervisors - Vice Chairman Donaldson gave an update on the township newsletter.
Chairman Kendall gave an update on the pole building
Solicitor's Report - Spoke of the meeting with the engineer and manager, and made comment on Rivendale Farm
Public Work's Report - Chairman Kendall reported on the new tractor.
Manager Report - On file
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

OLD BUSINESS Motion to adopt Ordinance 03-2017 adopting burning ordinance

Motion tabled

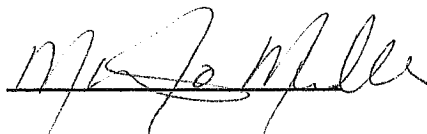
NEW BUSINESS Motion to adopt Resolution 09-2017 to destroy or delete copies of the recording of the BOS meeting after the minutes are approved.

Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

Motion to advertise for requesting bids for road paving.
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

PUBLIC DISCUSSION Joe Taraba made comment to Rivendale Farm that they are flooding his field and asked about their Stormwater. He also asked if we had a plan about them growing marijuana.

ADJOURNMENT Motion to adjourn at 6:53 p.m.
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes



Monica Jo Miller, Manager

Robinson Township Board of Supervisors

Board of Supervisors

Meeting Minutes, July 10, 2017

CALL TO ORDER: The Robinson Township Board of Supervisors met in regular session on Monday, July 10, 2017 at 6:11 p.m. The meeting was called to order by Chairman Rodger Kendall.

Present at the meeting were Chairman Rodger Kendall, Vice Chairman Mary Donaldson, Supervisor Regis Curtis, Manager/Secretary Monica Miller, and Solicitor Alan Shuckrow.

PUBLIC DISCUSSION None.

ADMINISTRATIVE Approval of the Minutes from the Board of Supervisors Meeting on June 12, 2017
 Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

Authorize Payment of Bills & Payroll for the month of June
 Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

Approval of Correspondence for the month of June
 Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

REPORTS Fire Departments – On file
 Police – On file
 Zoning/Code Enforcement – On file
 Animal Control – On file
 Supervisors – Vice Chairman Donaldson gave a report on that grates that have been stolen on Campbell Road and also Hudson St. and that John has been notified and that barriers have been placed around the area because it is a safety hazard. That the newsletter was distributed and if anyone did not receive one please call the office.
 Solicitor's Report – No major problems.
 Public Work's Report – Chairman Kendall reported on the new tractor still not being here.
 Manager Report – On file
 Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

OLD BUSINESS Motion to adopt Ordinance 03-2017 adopting burning ordinance

Motion tabled

Motion made to accept Peter J. Caruso & Son Inc. 352 Baldwin Road, Pittsburgh, PA 15207 for Road Bid \$93.049.80.

Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

Motion made to donate \$500.00 to the Washington Regional SWAT team for Officer Resnik's continued involvement.

Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

NEW BUSINESS Motion to open a new checking account for Building Permits.

Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

Kristy O. Budavich, Local Government Affairs Representative from MarkWest presented the proposed subdivision plan for parcel # 550-016-00-00-0031-00. Property Owner: Imperial Land Corporation

140165

Motion to approve MarkWest subdivision for parcel number 550-016-00-00-0031-00.

Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

Kevin J. Chappell, PLS, PE. commented on the information that is now being provided from Rivendale farms and that good communications have been established.

Patrick T. Cooper, P.E., P.L.S. (Project Manager), Gateway Engineers presented the revised Land Development Plans for Rivendale Farms.

Also assisting in the presentation was Michael G. Albright, P.E., (Project Manager), Gateway Engineers and Jeff Neff (Property Manager) from Three Rivers Trust.

Chairman Kendall made comments about some of the concerns that were happening on Rivendale farms. Chairman Kendall asked for an executive session starting at 6:55 p.m.

Meeting was called back to order at 7:10 p.m.

Motion to approve Rivendale Farms Land Development.

Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

DISCUSSION

Discussion on the use of a Land Planner for zoning.

The supervisor's will send in available times so that the manager can set up interviews with Land Planner's

Discussion on GSI system's

Kevin J. Chappell, PLS, PE reported on the functionality of GSI software. Future presentation was set-up.

Discussion on the cleaning of the ducts in the Municipal Building.

The manager is to get estimates to replace existing flex tubing.

Discussion about Innovation Drive.

Brian Temple (Imperial Land); Charles A. Wooster (President Wooster, Traffic, Permits, Signals); and John Heyl of Lennon, Smith, Souleret Engineering informed the board of the road that is planned for future growth. Nothing was decided.

PUBLIC DISCUSSION

None.

ADJOURNMENT

Motion to adjourn at 7:44 p.m.

Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

Monica Jo Miller, Manager

Robinson Township Board of Supervisors

Board of Supervisors

Meeting Minutes, August 14, 2017

CALL TO ORDER: The Robinson Township Board of Supervisors met in regular session on Monday, August 14, 2017 at 6:00 p.m. The meeting was called to order by Chairman Rodger Kendall.

Present at the meeting were Chairman Rodger Kendall, Vice Chairman Mary Donaldson, Supervisor Regis Curtis, Manager/Secretary Monica Miller, and Solicitor Gretchen Moore.

PUBLIC DISCUSSION None.

ADMINISTRATIVE Approval of the Minutes from the Board of Supervisors Meeting on July 10, 2017
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

Authorize Payment of Bills & Payroll for the month of July
Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

Approval of Correspondence for the month of July
Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

REPORTS Fire Departments – On file
Police – On file
Zoning/Code Enforcement – On file
Animal Control – On file
Supervisors – None
Solicitor's Report – Attorney Moore reported on the Validity Challenge filed on an existing ordinance that is taking place on Wednesday August 16, 2017 and that she will be there representing the township. She also mentioned a rather large Right to Know request that I will be assisting the township with. Attended the monthly Engineer, Manager, Solicitor meeting that is very useful.
Manager Report – On file
Public Work's Report – Chairman Kendall reported on the new tractor being delivered as well as the update on the summer road repair.

Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

OLD BUSINESS Motion to adopt Ordinance 03-2017 adopting burning ordinance with two small changes

Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

Opening of Road Bid for paving of Raccoon Creek Road.

Morgan Excavating L.P.	\$39,064.20
Victor Paving & Construction, Inc.	\$39,336.68
A. Folino Construction, Inc.	\$45,965.28
Alex E. Paris Contracting Company, Inc.	\$41,920.00
EL Grande Industries, Inc.	\$38,141.96
Peter J. Caruso & Sons, Inc.	\$48,810.60

Motion made to accept EL Grande Industries, Inc. 600 Meldon Ave., Donora, PA 15033 for Road Bid \$38,141.96.

Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

140165

Motion made to hire Dennis W. Martinak, Director of Municipal Services Mackin Engineering Company as a Land Planner to help clarify the zoning ordinance.

Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

NEW BUSINESS

Motion made to dissolve the Robinson Township Authority (Sewage).

Motion made by Kendall seconded by Donaldson - Kendall-yes, Donaldson-yes, Curtis-yes

Board of Supervisor's took an executive session at 6:50 p.m. resuming at 7:14 p.m.

DISCUSSION

Discussion on the Rivendale Farms Cow Crossing.

Kevin Chappell reported on the status of Rivendale Farms, Inc. cow crossing issue.

PUBLIC DISCUSSION

None.

ADJOURNMENT

Motion to adjourn at 7:20 p.m.

Motion made by Kendall seconded by Curtis - Kendall-yes, Donaldson-yes, Curtis-yes

Monica Jo Miller, Manager

Robinson Township

Board of Supervisors

Meeting Minutes

September 11, 2017

CALL TO ORDER The Robinson Township Board of Supervisors met in regular session on Monday, September 11, 2017 at 6:00 pm. The meeting was called to order by Chairman Rodger Kendall.

Present at the meeting were Chairman Rodger Kendall, Vice Chairman Mary Donaldson, Supervisor Regis Curtis, Manager/Secretary Monica Miller, Solicitor Gretchen Moore, Zoning Chairman Chief Mark Dorsey, and Township Engineer Kevin Chappell.

PUBLIC DISCUSSION The chairman asked if anyone wished to speak on agenda items only. No comment made.

APPROVAL OF MINUTES

Chairman Kendall made a motion to approve the minutes from the August 14, 2017 meeting. Motion made by Kendall and seconded by Donaldson.

RCV: Kendall - Yes, Donaldson - Yes, Curtis - Yes

BILLS AND PAYROLL Kendall made a motion to authorize payment of the August bills and payroll. Motion made by Kendall and seconded by Curtis.

RCV: Kendall - Yes, Donaldson - Yes, Curtis - Yes

CORRESPONDENCE Kendall made a motion to accept correspondence for August. Brief discussion by Donaldson on taxes processed by Keystone Collections Group. Motion made by Kendall and seconded by Curtis.

RCV: Kendall - Yes, Donaldson - Yes, Curtis - Yes,

REPORTS

Reports on file:

- Fire Department
- Police
- Zoning
- Animal Control
- Solicitor's-read by Gretchen Moore
- Public Works

Kendall made a motion to accept reports. Seconded by Donaldson.

RCV: Kendall-YES, Donaldson-YES, Curtis-YES.

OLD BUSINESS Kendall made a combined motion to advertise for bids for Pole Building with Garage Doors AND Concrete Floor of Pole Building. Seconded by Curtis.

RCV: Kendall-YES, Donaldson-YES, Curtis-YES

NEW BUSINESS Kendall made a motion to advertise and hold 3 budget workshops: on October 12, 2017, October 26, 2017, and November 9, 2017 from 5:30-6:30 p.m. at the Township building. Motion was made by Kendall and seconded by Donaldson.

RCV: Kendall-YES, Donaldson-YES, Curtis-YES

Donaldson made a motion to approve the John Kendall Subdivision with a modification recommended by the Planning Commission. Motion made by Donaldson and seconded by Curtis.

RCV: Kendall-ABSTAIN, Donaldson-YES, Curtis-YES

140165

EXECUTIVE SESSION

Was entered and lasted approximately 20 minutes.

DISCUSSION

Presentation given by William J. Kruck, PLIGIT senior marketing representative on advantages of PLIGIT-card purchasing program

PUBLIC DISCUSSION

Kevin Chappel-brief comment on new subdivision

Penny Foley-322 Foley Road. Concerned with 1. Culverts on the roads are not clean and need attention due to increased road traffic. 2. Hunting season will bring additional parking on side of roads and potentially causing damage.

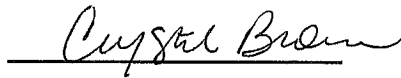
Quinten Jones-commented on helping with hunting season parking.

ADJOURNMENT

With no further business to come before the board, supervisor Kendall made a motion to adjourn the meeting at 7:00 which was seconded by Curtis.

RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

Respectfully submitted:

A handwritten signature in cursive script, reading "Crystal Brown", is written over a horizontal line.

Crystal Brown, Manager, from notes taken by Monica Miller/former Manager

Robinson Township

Special Meeting
Meeting Minutes
September 28, 2017

CALL TO ORDER The Robinson Township Board of Supervisors met for a special meeting on September 28, 2017 at 5:30 pm. The meeting was called to order by Chairman Rodger Kendall.

Present at the meeting were Chairman Rodger Kendall, Vice Chairman Mary Donaldson, Supervisor Regis Curtis, and Gretchen Moore, Solicitor.

PUBLIC DISCUSSION The chairman asked if anyone wished to speak on agenda items only.

OLD BUSINESS No old business.

NEW BUSINESS Kendall made a motion to separate employment relationship with Township Manager, which includes an offer of severance. Kendall made the motion and it was seconded by Donaldson.

RCV: Kendall – YES, Donaldson – YES, Curtis – YES

Kendall made a motion to separate employment relationship with part-time Township Secretary, which includes an offer of severance. Kendall made the motion and it was seconded by Curtis.

RCV: Kendall – YES, Donaldson – YES, Curtis -YES

Kendall made a motion to advertise for part-time administrative assistant. Kendall made the motion and it was seconded by Donaldson.

RCV: Kendall – YES, Donaldson – YES, Curtis – YES

Kendall made a motion to extend offer of employment to Crystal Brown for position of Township Manager, Treasurer, Secretary, and Right-to-Know Officer by Resolution titled as follows:

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF ROBINSON, WASHINGTON COUNTY, APPOINTING CRYSTAL BROWN AS TOWNSHIP MANAGER, TOWNSHIP TREASURER, SECRETARY, AND RIGHT-TO-KNOW OFFICER AND ESTABLISHING SALARY AND BENEFITS PURSUANT TO ACCEPTING THE APPOINTMENTS.

Motion made by Kendall and seconded by Curtis.

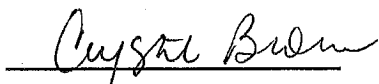
RCV: Kendall – YES, Donaldson – YES, Curtis - Yes

PUBLIC DISCUSSION No public discussion.

ADJOURNMENT With no further business to come before the board, supervisor Kendall made a motion to adjourn the meeting at 5:40 which was seconded by Curtis.

RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

Respectfully submitted:



Crystal Brown, acting Secretary from notes taken by Rodger Kendall

140165

Robinson Township

Board of Supervisors

Meeting Minutes

October 9, 2017

- CALL TO ORDER** The Robinson Township Board of Supervisors met in regular session on Monday, September 11, 2017 at 6:00 pm. The meeting was called to order by Chairman Rodger Kendall.
- Present at the meeting were Chairman Rodger Kendall, Vice Chairman Mary Donaldson, Supervisor Regis Curtis, Manager/Secretary Crystal Brown, Solicitor Alan Shuckrow, Zoning Chairman Chief Mark Dorsey, and Township Engineer Kevin Chappell.
- PUBLIC DISCUSSION** The chairman asked if anyone wished to speak on agenda items only. Brian Temple, Engineer, presenting Fort Cherry Development District subdivision asked to have the project presented for approval. Township Engineer Kevin Chappell had no objections, so the item was added to agenda.
- APPROVAL OF MINUTES** Chairman Kendall made a motion to approve the minutes from the September 11, 2017 meeting. Motion made by Kendall and seconded by Donaldson.
RCV: Kendall – Yes, Donaldson – Yes, Curtis - Yes
- BILLS AND PAYROLL** Kendall made a motion to authorize payment of the September bills and payroll. Motion made by Kendall and seconded by Curtis.
RCV: Kendall – Yes, Donaldson – Yes, Curtis - Yes
- CORRESPONDENCE** Kendall made a motion to accept correspondence for September. Motion made by Kendall and seconded by Donaldson.
RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes,
- REPORTS** Reports on file: Fire Department-Midway-20 calls
Police
Zoning
Animal Control-14 calls
Solicitor's-brief comments by Alan Shuckrow
Public Works-given by R. Kendall-update on tractor repair and opening of Raccoon Creek Road
- Kendall made a motion to accept reports. Seconded by Donaldson.
RCV: Kendall-YES, Donaldson-YES, Curtis-YES.
- OLD BUSINESS** Discussion of bid acceptance for Maintenance Pole Building and Concrete Floor of Pole Building. Township Engineer Kevin Chappell advises tabling decision on bid award pending detailed review by Engineers because not all bidders bid on both projects. Decision made to table bid acceptance pending further review.
- Request by Sunoco Pipeline for release of heavy-hauling road bond. This item has been tabled pending inspection by HMT & Associates, Township Engineers.

Brian Temple, Engineer representing clients Prevost Holdings, LLC, petitioned for the approval of the first lot in the Fort Cherry Development District, pending receipt of Stormwater Agreement, Developer's Agreement, and final approval of Township Engineer.

Kendall made a motion to approve Fort Cherry Plan of Lots Phase 1 contingent on the above referenced terms. The motion was seconded by Donaldson.

RCV: Kendall-YES, Donaldson-YES, Curtis-YES

Kendall made a motion to approve the Land Development Application presented on behalf of Fort Cherry Development District pending receipt of Stormwater Agreement, Developer's Agreement, and final approval of Township Engineer. The motion was seconded by Curtis.

RCV: Kendall-YES, Donaldson-YES, Curtis-YES

The Board entered into Executive Session at 6:27 p.m. to discuss a personnel matter. The Board emerged from Executive Session at 6:34 p.m.

Kendall made a motion to terminate part-time Public Works employee Cody Palmer as of this date due to non-attendance. The motion was seconded by Donaldson.

RCV: Kendall-YES, Donaldson-YES, Curtis-YES

NEW BUSINESS

No new business

DISCUSSION

Mary Duranti, director of Heritage Public Library gave a brief overview of the Library's current programs, budget, and residents served. She accepted with gratitude the annual donation from Robinson Township in support of the Library.

Tim Michael of HMT & Associates, with assistance from Kevin Chappell, gave a presentation and slideshow on GIS, a customizable global mapping system that can chart everything from utility lines to gas wells. Cost to a municipality is approximately \$500.00/year.

PUBLIC DISCUSSION

No public discussion.

ADJOURNMENT

With no further business to come before the board, supervisor Kendall made a motion to adjourn the meeting at 7:08 which was seconded by Curtis.

RCV: Kendall - Yes, Donaldson - Yes, Curtis - Yes

Respectfully submitted:



Crystal Brown, Manager

Robinson Township

Special Meeting
Meeting Minutes
October 19, 2017

- CALL TO ORDER** The Robinson Township Board of Supervisors met for a special meeting on October 19, 2017 at 5:30 pm. The meeting was called to order by Chairman Rodger Kendall.
- Present at the meeting were Chairman Rodger Kendall, Vice Chairman Mary Donaldson, Supervisor Regis Curtis, and Crystal Brown, Manager.
- PUBLIC DISCUSSION** The chairman asked if anyone wished to speak on agenda items only.
- ADMINISTRATIVE** Kendall made a motion to approval minutes of Special Meeting of September 28, 2017. The motion was seconded by Donaldson.
RCV: Kendall – YES, Donaldson – YES, Curtis – YES
- Kendall made a motion to authorize payment of bills. The motion was seconded by Curtis.
RCV: Kendall – YES, Donaldson – YES, Curtis – YES
- Kendall made a motion to award \$5,000.00 to the McDonald Police Department toward the purchase of a police car. The motion was seconded by Donaldson.
RCV: Kendall – YES, Donaldson – YES, Curtis – YES
- Kendall made a motion to open a bank account at Northwest Savings Bank, entitled Act 205 Pension Fund, to be used exclusively for the management of state pension disbursements. Donaldson seconded the motion.
RCV: Kendall – YES, Donaldson – YES, Curtis – YES
- OLD BUSINESS** Kendall made a combined motion to award the bids for both the Maintenance Building and the Concrete Floor of the Maintenance Building to Swede Construction Corporation, of Elizabeth, PA, Swede being the lowest qualified bidder at \$170,300.00 for both projects. The bids were reviewed by Township Engineer, Kevin Chappell and brief discussion took Place regarding pre-construction meetings and plans. The motion was seconded by Curtis.
RCV: Kendall – YES, Donaldson – YES, Curtis – YES
- NEW BUSINESS** Kendall made a combined motion to a)direct the Solicitor to consult with Township Engineer and send a letter to a resident with a building obstructing Township road Rita Lane, instructing resident to remove aforementioned building. Discussion took place regarding difficulty Public Works employees experience in navigating trucks in the area, and the possibility of constructing a proper turn-around and re-opening road for public use. Additionally, b) take appropriate actions to re-open an extension of Midway-Candor Road, known as #LR-62002.
Motion made by Kendall and seconded by Donaldson.
RCV: Kendall – YES, Donaldson – YES, Curtis – Yes
- DISCUSSION** A request was made by Markwest Energy Partners to do grading work on the Down Homes Compressor Station site on occasional Sundays, in order to compensate for lost work time due to excessive rain conditions. They agree to notify the municipal office each Friday prior to anticipated Sunday work.
Kendall made a motion to allow Markwest to proceed with this request. The motion was seconded by Donaldson.

RCV: Kendall – YES, Donaldson – YES, Curtis – Yes

PUBLIC DISCUSSION No public discussion.

ADJOURNMENT With no further business to come before the board, Supervisor Kendall made a motion to adjourn the meeting at 6:10 which was seconded by Curtis.
RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes

Respectfully submitted:

A handwritten signature in cursive script, reading "Crystal Brown", is written over a horizontal line.

Crystal Brown, Township Manager/Secretary

Robinson Township

Board of Supervisors

Meeting Minutes

November 13, 2017

CALL TO ORDER The Robinson Township Board of Supervisors met in regular session on Monday, November 13, 2017 at 6:01 pm. The meeting was called to order by Chairman Rodger Kendall.

Present at the meeting were Chairman Rodger Kendall, Vice Chairman Mary Donaldson, Supervisor Regis Curtis, Manager/Secretary Crystal Brown, Solicitor Gretchen Moore, Zoning Officer Mark Dorsey, and Township Engineer Kevin Chappell.

PUBLIC DISCUSSION The chairman asked if anyone wished to speak on agenda items only.

APPROVAL OF MINUTES

Chairman Kendall made a motion to approve the minutes from the October 9, 2017 meeting. Motion made by Kendall and seconded by Donaldson.

RCV: Kendall - Yes, Donaldson - Yes, Curtis - Yes

Chairman Kendall made a motion to approve the minutes from the Special Meeting held on October 19, 2017. Motion made by Kendall and seconded by Curtis.

RCV: Kendall - Yes, Donaldson - Yes, Curtis - Yes

BILLS AND PAYROLL Kendall made a motion to authorize payment of the October bills and payroll. Motion made by Kendall and seconded by Donaldson.

RCV: Kendall - Yes, Donaldson - Yes, Curtis - Yes

CORRESPONDENCE Kendall made a motion to accept correspondence for October. Motion made by Kendall and seconded by Curtis.

RCV: Kendall - Yes, Donaldson - Yes, Curtis - Yes,

REPORTS

Reports on file:

- Fire Department-Midway-33 calls
- Police-59 calls
- Zoning-submitted by Chief Dorsey
- Animal Control-10 calls
- Solicitor's-brief comments by Gretchen Moore
- Public Works-brief comments by Rodger Kendall

Kendall made a motion to accept reports. Seconded by Curtis.

RCV: Kendall-YES, Donaldson-YES, Curtis-YES.

OLD BUSINESS

Kendall made a motion to hire Robinson Township resident Linda Bozic as part-time Administrative Assistant at a salary of \$14.00/hour. The motion was seconded by Donaldson.

RCV: Kendall-YES, Donaldson-YES, Curtis-YES

Kendall made a motion to remove former employee Monica Miller as Appeals Board member. The motion was seconded by Curtis.

RCV: Kendall-YES, Donaldson-YES, Curtis-YES

Kendall made a motion to appoint Crystal Brown to fill vacancy on Appeals Board, with term to expire in 2019. The motion was seconded by Donaldson. There was brief discussion on the eligibility status of remaining Appeals Board members.

RCV: Kendall-YES, Donaldson-YES, Curtis-YES

Kendall made a motion to advertise notice of preliminary Budget for 2018. The motion was seconded by Curtis.

RCV: Kendall-YES, Donaldson-YES, Curtis-YES

Kendall made a motion to sign Holding Tank Agreement for sewage disposal at the Markwest Liberty North Administration building. The motion was seconded by Donaldson. Resident Cathy Lodge questioned the purpose of these tanks and clarification was provided to her that it was for on-lot sewage disposal for restrooms at the new building.

RCV: Kendall-YES, Donaldson-YES, Curtis-YES

Kendall made a motion to enter into agreement with Columbia Gas Transmission for a temporary access road and staging area on municipal property at 8400 Noblestown Road. The motion was seconded by Donaldson.

RCV: Kendall-YES, Donaldson-YES, Curtis-YES

140165

NEW BUSINESS No new business

DISCUSSION Correspondence from PSATs informing of new State law permitting "mini-casinos" was read and brief explanation given by Township Manager. Resident Quint Jones questioned how Zoning factors in to the location of these facilities.

PUBLIC DISCUSSION

Cathy Lodge questioned the process of handling Act 14 Notifications. Township Manager noted that none had been received in previous month, but that any industry-related notifications are shared immediately with Township Engineer and Keven Chappell confirmed that process has been agreed upon.

Cathy Lodge questioned the reasons behind efforts to re-open Township roads known as Rita Lane and extension of Midway-Candor Road known as LR-62002. Kendall responded that options were being explored in response to public works servicing concerns and possible safety issues.

ADJOURNMENT

With no further business to come before the board, supervisor Kendall made a motion to adjourn the meeting at 6:35 p.m. which was seconded by Curtis.

RCV: Kendall - Yes, Donaldson

Respectfully submitted:



Crystal Brown, Manager

Ad Number: 1620817

PUBLIC NOTICE
Robinson Township, Washington County
2018 Budget

The tentative 2018 budget for Robinson Township has been approved and is available for public review at the Municipal Building located at 8400 Noblestown Road, McDonald, PA 15057, beginning November 20, 2017, during the hours of 9 a.m. to 3 p.m. Monday through Friday

Action on the tentative budget will be taken at the Board of Supervisors meeting on December 11, 2017 at 6 p.m. at the Municipal Building.

ROBINSON TOWNSHIP
Crystal Brown, Township Manager

Robinson Township

Board of Supervisors

Meeting Minutes

December 11, 2017

- CALL TO ORDER** The Robinson Township Board of Supervisors met in regular session on Monday, December 11, 2017 at 6:02 pm. The meeting was called to order by Chairman Rodger Kendall.
- Present at the meeting were Chairman Rodger Kendall, Vice Chairman Mary Donaldson, Supervisor Regis Curtis, Manager/Secretary Crystal Brown, Solicitor Gretchen Moore, Zoning Officer Mark Dorsey, and Township Engineer Kevin Chappell.
- PUBLIC DISCUSSION** The chairman asked if anyone wished to speak on agenda items only. Cathy Lodge requested to review several items of Correspondence. Manager agreed to meet with Ms. Lodge at the end of meeting to satisfy request.
- APPROVAL OF MINUTES** Chairman Kendall made a motion to approve the minutes from the November 13, 2017 meeting. Motion made by Kendall and seconded by Curtis.
RCV: Kendall – Yes, Donaldson – Yes, Curtis - Yes
- BILLS AND PAYROLL** Kendall made a motion to authorize payment of the November bills and payroll. Motion made by Kendall and seconded by Donaldson.
RCV: Kendall – Yes, Donaldson – Yes, Curtis - Yes
- CORRESPONDENCE** Kendall made a motion to accept correspondence for November. Motion made by Kendall and seconded by Curtis.
RCV: Kendall – Yes, Donaldson – Yes, Curtis – Yes
- REPORTS** Reports on file:
- Fire Department-Midway-14 calls
 - Police-52 calls
 - Zoning-submitted by Chief Dorsey
 - Animal Control-11 calls
 - Solicitor's-brief comments by Gretchen Moore
 - Public Works-brief comments by Rodger Kendall
 - Manager-brief comments by Crystal Brown
- Kendall made a motion to accept reports. Seconded by Curtis.
RCV: Kendall-YES, Donaldson-YES, Curtis-YES.
- OLD BUSINESS** Kendall made a motion to approve the 2018 Budget. The motion was seconded by Donaldson.
RCV: Kendall-YES, Donaldson-YES, Curtis-YES
- Kendall made a motion approve Rivendale Farms proposed Cattle Crossing plan on Valley View Road. Exhibits were displayed by Mike Albright of Gateway Engineers representing Rivendale. Kendall asked for clarification on several points and explanations were given to the satisfaction of the Board. The motion was seconded by Curtis.
RCV: Kendall-YES, Donaldson-YES, Curtis-YES

NEW BUSINESS

Kendall made a motion to advertise and hold Re-Organization Meeting on January 2, 2018 at 5:00 p.m. with the Regular Board of Supervisors Meeting to immediately follow. The motion was seconded by Donaldson.

RCV: Kendall - Yes, Donaldson - Yes, Curtis - Yes

Kendall made a motion to purchase Visa gift cards for four Township employees as a Christmas gift: John Ramacker, Bernard Boocks, Linda Bozic and Crystal Brown, with a value of \$50.00 each. The motion was seconded by Donaldson.

RCV: Kendall - Yes, Donaldson - Yes, Curtis - Yes

Kendall made a motion to ratify advertising placed on December 2, 2017 stating intention to contract with a CPA firm to audit in lieu of elected auditors. The motion was seconded by Curtis.

RCV: Kendall - Yes, Donaldson - Yes, Curtis - Yes

Kendall made a motion to sign Holding Tank Agreement for toilet facilities at Calf Barn at Rivendale, pending review by Solicitor. The motion was seconded by Donaldson.

RCV: Kendall - Yes, Donaldson - Yes, Curtis - Yes

DISCUSSION

Chairman Kendall expressed gratitude for the service of outgoing Supervisor Regis Curtis

PUBLIC DISCUSSION

Karen Brockman requested a valid contact to be provided to answer questions regarding Markwest operations. Manager agreed to take her contact information and attempt to put her in touch with a Markwest representative.

John Campbell thanked Regis Curtis for his service to the Township in the role of Supervisor. This sentiment was heartily agreed upon by those present. Mary Donaldson invited all present to partake of refreshments in honor of Regis Curtis following the meeting.

ADJOURNMENT

With no further business to come before the board, supervisor Kendall made a motion to adjourn the meeting at 6:30 p.m. which was seconded by Curtis.

RCV: Kendall - Yes, Donaldson - Yes, Curtis - Yes

Respectfully submitted:



Crystal Brown, Manager

RE-ORGANIZATION MEETING

Notice is hereby given of the Re-Organization Meeting of Robinson Township, Washington County, to take place on January 2, 2018 at 5:00 p.m. at the Township Office at 8400 Noblestown Road, McDonald, PA 15057. The regular Board of Supervisors Meeting will immediately follow.

Crystal Brown
Township Manager

12-21

PUBLIC NOTICE

Notice is hereby given that the Robinson Township Board of Supervisors intends to appoint a certified or competent accountant or a firm of certified or competent public accountants in lieu of the elected auditors to audit the financial records of Robinson Township for the year 2017. The appointment will be made at the Reorganization meeting on January 2, 2018 at 6:00 p.m. at the Township Office, at 8400 Noblestown Road, McDonald, PA 15057.

ROBINSON TOWNSHIP
Crystal Brown, Township Manager

12-01

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