

Robinson Township
Board of Supervisors
Regular Monthly Meeting
November 14, 2022
6:00 p.m.

CALL TO ORDER and PLEDGE OF ALLEGIANCE

The Robinson Township Board of Supervisors met on Monday, November 14, 2022 at 6:00 p.m. for ordinary business. Pledge of Allegiance to the flag was conducted. Present at the meeting were Chair Mary Donaldson, Vice-Chair Dave Foley, Supervisor Chris Amodeo, Solicitor Alexis Wheeler, Township Engineer Duncan Nickles, Township Manager Crystal Brown. Absent was Zoning Officer Mark Dorsey.

PUBLIC DISCUSSION Chair Donaldson asked for public comment on agenda items only. There were no comments.

MINUTES Foley made a **motion** to approve the minutes of the Regular Meeting and Public Hearings of October 10, 2022. Seconded by Amodeo.
RCV: Donaldson- Yes, Foley- Yes, Amodeo-Yes

BILLS AND PAYROLL Foley made a **motion** to authorize payment of the October bills and payroll. Seconded by Amodeo.
RCV: Donaldson- Yes, Foley- Yes, Amodeo-Yes

CORRESPONDENCE Foley made a **motion** to accept correspondence for October. Seconded by Amodeo.
RCV: Donaldson- Yes, Foley – Yes, Amodeo-Yes

REPORTS

Fire Department- Midway 11 calls, McDonald 12 calls.
Police- 78 calls, summarized by attending officer.
Zoning- report on file and briefly described by Zoning Assistant Gail Matus.
Animal Control- Dane Culley patrols township, 1 call this month.
Supervisors-Donaldson made the following announcements: the Township is considering adoption of a LERTA ordinance in a public process in December; her attendance of an informational meeting regarding expansion of Markwest Harmon Creek plant; a meeting with Ft. Cherry School District personnel to discuss establishment of a Junior Council, among other matters. Foley reported on attendance at the Washington County Township Officials Convention in October; and activities of the Midway Sewage Authority.
Solicitor- Alexis Wheeler reported on assisting with general day to day legal business of the township, and made explanation of a later motion, the easement agreement between Township and the Aloe Family.
Public Works- Christian Illig reported on the details of Public Works department activities in the month of October.
Engineer- Duncan Nickles report on file and briefly explained the many matters he is reviewing for the township, particularly the urgent matter of Maple Grove Bridge repair; evaluation of the ongoing land developments in the Fort Cherry Development District, and the possible presentation of the SALDO next month for legal and board review.
Manager- described successful completion of Liquid Fuels audit, preparation for general audit, improvement in traffic incidents at the Noblestown / Ft. Cherry intersection. The preparation of the Preliminary Budget was announced, and manager invited all interested persons to request an electronic or hard copy if desired.
Foley made a **motion** to accept reports. Seconded by Amodeo.
RCV: Donaldson- Yes, Foley- Yes, Amodeo- Yes

UNFINISHED BUSINESS –

Foley made a **motion** to approve the Easement Agreement between Robinson Township and the Aloe Family 1994 Ltd. Partnership for an area of approximately 1.572 acres in the Fort Cherry Development District. Seconded by Amodeo.
RCV: Donaldson- Yes, Foley- Yes, Amodeo – Yes

NEW BUSINESS

Foley made a **motion** to accept the Preliminary Budget for 2023. Adoption of Final Budget will take place in December 2022. Seconded by Amodeo.
RCV: Donaldson- Yes, Foley- Yes, Amodeo – Yes

Foley made a **motion** to approve the following administrative staffing changes:
Split the Zoning / Code Enforcement Officer into two separate roles.
Affirm retaining Mark Dorsey as Code Enforcement Officer.
Appoint Doug Baird as interim Zoning Officer.
Affirm Gail Matus as Zoning / Code Enforcement Assistant.
Affirm change of Administrative Assistant Renee Szymanski from full to part-time, effective October 24, 2022.
Seconded by Amodeo.
RCV: Donaldson- Yes, Foley- Yes, Amodeo – Yes

Foley made a **motion** to approve the purchase of Visa gift cards in the amount of \$25.00 each for 6 employees as Thanksgiving recognition. Seconded by Amodeo.
RCV: Donaldson- Yes, Foley- Yes, Amodeo – Yes

PUBLIC DISCUSSION OF OTHER MATTERS –

Resident Michael Mixter spoke about open and pending code violations and citations at his property on Noblestown Road. Code Assistant Gail Matus retired with Mr. Mixter to a private conference area to clarify multiple matters.

ADJOURNMENT

With no further business to come before the Board, the Chair adjourned the meeting at 6:25 p.m. which was seconded by Foley.

Respectfully submitted: *Crystal Brown*, Manager and Secretary