

Robinson Township
Board of Supervisor
Regular Monthly Meeting
December 12, 2022
6:00 p.m.

CALL TO ORDER and PLEDGE OF ALLEGIANCE

The Robinson Township Board of Supervisors met on Monday, December 12, 2022 at 6:00 p.m. for ordinary business. Pledge of Allegiance to the flag was conducted. Present at the meeting were Chair Mary Donaldson, Vice-Chair Dave Foley, Supervisor Chris Amodeo, Solicitor Alexis Wheeler, Township Engineer Duncan Nickles, Zoning Officer Mark Dorsey, Zoning and Code Enforcement Assistant Gail Matus. Absent was Township Manager Crystal Brown.

PUBLIC DISCUSSION Chair Donaldson asked for public comment on agenda items only. There were no comments.

MINUTES Foley made a **motion** to approve the minutes of the Regular Meeting of November 14, 2022. Seconded by Amodeo.
RCV: Donaldson-Yes, Foley-Yes, Amodeo-Yes

BILLS AND PAYROLL Foley made a **motion** to authorize payment of the November bills and payroll. Seconded by Amodeo.
RCV: Donaldson-Yes, Foley-Yes, Amodeo-Yes

CORRESPONDENCE Foley made a **motion** to accept correspondence for November. Seconded by Amodeo.
RCV: Donaldson-Yes, Foley-Yes, Amodeo-Yes

REPORTS **Fire Department** – Midway 18 calls, McDonald 10 calls
Police – 73 calls. No officer was present.
Zoning – report on file and briefly described by Zoning Assistant Gail Matus
Animal Control – Dane Culley patrols township, 1 call this month
Supervisors – Dave Foley attended Midway Sewage Meeting and reported that they are having issues with residents not understanding that the maintenance for grinder pumps was the responsibility of the owner, not the Sewage Authority. Donaldson and Amodeo had no comments.
Solicitor – Alexis Wheeler reported on assisting with general day to day legal business of the township.
Public Works – Christian Illig reported on the details of the Public Works department activities in the month of November.
Engineer – Duncan Nickles report on file and briefly explained the matters he is reviewing for the township, particularly inspection of the Fort Cherry Development District and that the SALDO has been finalized and a draft forwarded to the Solicitor. He is working on getting the GP Permit for the Township for Maple Grove Road Bridge.
Manager – Gail Matus briefly mentioned that the township was working with the county on block grants for demolition of blighted properties. Donaldson publicly thanked the staff for their cooperation in the absence of Township Manager Crystal Brown and Gail Matus stated that it was really teamwork.

Donaldson made a **motion** to accept reports. Seconded by Amodeo.
RCV: Donaldson-Yes, Foley-Yes, Amodeo-Yes

UNFINISHED BUSINESS –

Foley made a **motion** to place advertising of notice of public hearing to consider an ordinance establishing eligible LERTA (Local Economic Revitalization Tax Assistance) districts and establish a process for application.

RCV: Donaldson-Yes, Foley-Yes, Amodeo-Yes

NEW BUSINESS

Foley made a **motion** to consider the approval of the application for the Adele Plan of Lots.

RCV: Donaldson-No, Foley-No, Amodeo-No

Foley made a **motion** to approve the 2023 Final Budget

RCV: Donaldson-Yes, Foley-Yes, Amodeo-Yes

Foley made a **motion** to approve the revised Cooperation Agreement with Guardian Angel Medical Service Dogs for management of RACP funds Guardian Angels received from the Redevelopment Authority of Washington County. Revised grant is now \$2,500, 000.00.

RCV: Donaldson-Yes, Foley-Yes, Amodeo-Yes

Amodeo made a **motion** for the purchase of VISA gift cards for 6 employees with a value of \$50.00 each as Christmas recognition.

RCV: Donaldson-Yes, Foley-Yes, Amodeo-Yes

Foley made a **motion** to authorize the undertaking of Clearance and Demolition Project 2023 utilizing funds from the Redevelopment Authority of Washington County's Community Development Block Grant.

RCV: Donaldson-Yes, Foley-Yes, Amodeo-Yes

Foley made a **motion** to approve the Regular Board of Supervisor's Meeting Schedule of the second Monday of each month at 6:00 p.m., specific dates noted below. Exception will be annual Organizational Meeting to be held Tuesday, January 3, 2023, at 6:00 p.m. Special meetings of the Board of Supervisors outside the schedule will be properly advertised.

2023 Meetings: February 13, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13, and December 11.

RCV: Donaldson-Yes, Foley-Yes, Amodeo-Yes

PUBLIC DISCUSSION OF OTHER MATTERS –

Jeff Lutz, John Kreutzman and Dave Zurn of Heroes Supporting Heroes came before the Supervisors for consideration of a donation. The group mission provides intensive one-week Workcamps that help people grow in Christian faith through service. Youth and Adult Leaders from around the country will spend on week in out communities performing hands on, home repair projects for veterans, elderly, low-income, and disabled families. The work is done by 5 young people and at least one adult leader representing many faiths.

Alexis Wheeler suggested a donation along with any other donation be an action item at our next meeting.

ADJOURNMENT

With no further business to come before the Board, the Chair adjourned the meeting at 6:30 p.m. which was seconded by Foley.

Respectfully submitted: Gail Matus, Acting Secretary