



8400 Noblestown Road – McDonald, PA 15057 - (724) 926-8700

APPLICATION FOR CONDITIONAL USE

Property Owner:		Phone:
Signature:		Owner's e-mail:
Address:		
Name of Applicant:		Phone:
Address of Applicant:		Applicant's e-mail:
Engineer:		Phone:
Project/Site Name:		
Address Location:		County Tax ID#:
Acreage or Sq. Ft.	Zoning District:	Estimated Completion:
	Overlay District:	Estimated Project Cost:
Residential:		
Number of Lots:	Number of Buildings:	Number of Dwelling Units:
Commercial:		
Number of Buildings:	Number of Shops:	Total Square Feet:
Present Use:		
Proposed Use or Alteration:		

FOR OFFICE USE:	
Reference the section(s) of the ordinance under which the conditional use is sought:	
Reason for the request:	
Has a previous application been filed with the Supervisors for this property?	
Date Issued:	
Date Received:	Staff Conference held:
Zoning Officer:	Date:

- Public Notification process must be followed.
- The application will be reviewed by the Planning Commission (recommending board) and Board of Supervisors.
- Upon receipt of application, plans, fee, etc. a hearing will be calendared, and you will be notified of the date.
- A legal advertisement must be prepared, and the advertisement must appear no more than 30 days prior to the hearing and not less than 7 days. The advertisement must run twice, in two consecutive weeks.
- A court reporter’s presence is required. She will transcribe but transcripts are only available upon request.
- A notice letter packet will be sent to the applicant and zoning officer.
- The plan will be sent to the township engineer (if applicable).
- The zoning officer will post nearby properties with a laminated copy of the advertisement, and it will be posted on the township municipal building and a copy will be available for inspection by the public.
- The Board of Supervisors will receive a copy of the written notifications, Planning Commission minutes and recommendation, photos of postings and any other documents supporting the application.
- Formal notification of approval will be given in the form of a letter from the Township Manager.

NOTICE: Any permit issued pursuant to the approval of this application may be revoked if the issuance was based upon incomplete or inaccurate information, or it violates any Robinson Township Ordinance, Pennsylvania Statute, United States Law or Court Precedence. Any application without all information will be deemed incomplete.

Conditional Use Hearing Fees:

Residential Conditional Uses	\$500, plus other land development or subdivision costs
Commercial/Industrial Conditional Uses	\$600, plus costs of site plan and land development review
Continuance of any public hearing at the request of applicant	\$400

These fees are not reimbursable and if chargeable costs exceed these fees, the applicant will pay those costs.

Reviewed by: Planning Commission and Board of Supervisors