

# Robinson Township

Organizational Meeting

January 6, 2025

6:00 p.m.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL

\_\_\_\_ Mary Donaldson, Acting Chair

\_\_\_\_ John Zilich, Acting Vice-Chair

\_\_\_\_ Chris Amodeo, Supervisor

\_\_\_\_ Renee Szymanski, Twp. Secretary

\_\_\_\_ Keith Straight, Twp. Engineer

\_\_\_\_ Sarah Scott, Solicitor

III. PUBLIC DISCUSSION

a) **Items to be voted on only.** *These agenda items are preceded by an asterisk.*

IV. ORGANIZATIONAL MOTIONS

## **\*Appointment of Temporary Chair**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N

Donaldson Y / N

Zilich Y / N

## **\*Appointment of Chairperson**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N

Donaldson Y / N

Zilich Y / N

## **\*Appointment of Vice-Chair**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N

Donaldson Y / N

Zilich Y / N

## **\*Appointment of Township Secretary**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N

Donaldson Y / N

Zilich Y / N

**\*Appointment of Right to Know Officer**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_  
Amodeo Y / N Donaldson Y / N Zilich Y / N

**\*Appointment of Zoning and Planning Assistant**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_  
Amodeo Y / N Donaldson Y / N Zilich Y / N

**\*Appointment of Treasurer**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_  
Amodeo Y / N Donaldson Y / N Zilich Y / N

**\*Establish amount of Treasurer's Bond as \$500,000.00**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_  
Amodeo Y / N Donaldson Y / N Zilich Y / N

**\*Appointment of Zoning Officer**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_  
Amodeo Y / N Donaldson Y / N Zilich Y / N

**\*Appointment of Building Code Official**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_  
Amodeo Y / N Donaldson Y / N Zilich Y / N

**\*Appointment of Code Enforcement Official**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_  
Amodeo Y / N Donaldson Y / N Zilich Y / N

**\*Appointment of Emergency Management Coordinator**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_  
Amodeo Y / N Donaldson Y / N Zilich Y / N

**\*Appointment of Animal Control Officer**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N Donaldson Y / N Zilich Y / N

**\*Appointment of Road Masters**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N Donaldson Y / N Zilich Y / N

**\*Appointment of Vacancy Board**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N Donaldson Y / N Zilich Y / N

**\*Appointment of delegate to the Midway Sewage Authority**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N Donaldson Y / N Zilich Y / N

**\*Appointment of Alisha M. Kendall as Local Service Tax Collector**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N Donaldson Y / N Zilich Y / N

**\*Motion to affirm elected Tax Collector Alisha M. Kendall as collector of municipal real estate, streetlight, fire hydrant, fire tax, interim tax, and per capita tax with terms as described in formal Agreement.**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N Donaldson Y / N Zilich Y / N

**\*Appointment of Wage Tax Collector**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N Donaldson Y / N Zilich Y / N

**\*Motion to establish mileage reimbursement rate for 2025 at IRS rate of 70 cents/mile.**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N                      Donaldson Y / N                      Zilich Y / N

**\*Appointment of Engineer**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N                      Donaldson Y / N                      Zilich Y / N

**\*Appointment of Solicitor**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N                      Donaldson Y / N                      Zilich Y / N

**\*Appointment of Voting Delegate at State Convention**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N                      Donaldson Y / N                      Zilich Y / N

**\*Authorization of employee attendance to State Convention, attendees to be determined at later date.**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N                      Donaldson Y / N                      Zilich Y / N

**\*Affirm existing benefits for employees, Township to contribute a maximum figure to the health insurance premium. Employee to pay excess after Township contribution.**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N                      Donaldson Y / N                      Zilich Y / N

**\*Adoption of Resolution 01-2025, Establishing Township Depositories and Authorized Signatories.**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

Amodeo Y / N                      Donaldson Y / N                      Zilich Y / N

**\*Adoption of Resolution 02-2025, Appointments to Planning Commission Board, a 4-year term.**

*Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_*

*Amodeo Y / N                      Donaldson Y / N                      Zilich Y / N*

**\*Adoption of Resolution 03-2025, Appointments to Planning Commission Board, a 4-year term.**

*Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_*

*Amodeo Y / N                      Donaldson Y / N                      Zilich Y / N*

**\*Adoption of Resolution 04-2025, Appointments to Zoning Hearing Board, a 3-year term.**

*Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_*

*Amodeo Y / N                      Donaldson Y / N                      Zilich Y / N*

**\*Appointment of Appeals Board, a 3-year term.**

*Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_*

*Amodeo Y / N                      Donaldson Y / N                      Zilich Y / N*

**\*Adoption of Resolution 05-2025, Appointment of a CPA Auditor.**

*Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_*

*Amodeo Y / N                      Donaldson Y / N                      Zilich Y / N*

**\*Adoption of Resolution 06-2025, Affirming the Real Estate Tax Rate for 2025.**

*Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_*

*Amodeo Y / N                      Donaldson Y / N                      Zilich Y / N*

PUBLIC DISCUSSION OF ANY OTHER MATTERS  
ADJOURNMENT

**\*Motion to adjourn Organizational Meeting at \_\_\_\_\_ p.m.**

*Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_*

*Amodeo Y / N*

*Donaldson Y / N*

*Zilich Y / N*

***Begin Regular January Meeting of the Board of Supervisors***