

# Robinson Township

Board of Supervisors  
Organizational Meeting  
January 6, 2025  
6:00 p.m.

## CALL TO ORDER and PLEDGE OF ALLEGIANCE

The Robinson Township Board of Supervisors met on Monday January 6, 2025, at 6:00 p.m. for yearly reorganization. The Pledge of Allegiance to the flag was conducted. Present at the meeting were Acting Chair John Zilich, Acting Vice-Chair Chris Amodeo, Township Solicitor Sarah Scott, Township Engineer Keith Straight, and Township Secretary Renee Szymanski.

## PUBLIC DISCUSSION

Solicitor Sarah Scott went over key points formalized by Resolution 7-2014. Asking residents to continue to confine their comments to the prescribed 3-minute time limit. The Township will be running a timer starting at the Regular Board of Supervisors Meeting on January 6, 2025, following tonight's Organizational Meeting. John Campbell presented a letter to the Board of Supervisors turning in his resignation for the Vacancy Board. Supervisor Zilich and Supervisor Amodeo thanked Mr. Campbell for his time and commitment to Robinson Township over the past years.

No Public Discussion

## ORGANIZATIONAL MOTIONS

Zilich made a **motion** to appoint Chris Amodeo as Temporary Chair. Seconded by Amodeo.  
RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Amodeo made a **motion** to appoint John Zilich as Chairperson. Seconded by Zilich.  
RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint Chris Amodeo as Vice-Chair. Seconded by Amodeo.  
RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint Renee Szymanski as Township Secretary. Seconded by Amodeo.  
RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint Renee Szymanski as Right to Know Officer. Seconded by Amodeo.  
RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint Stephanie Humensky as Zoning and Planning Assistant. Seconded by Amodeo.  
RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint Stephanie Humensky as Township Treasurer. Seconded by Amodeo.  
RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to establish the amount of Treasurer's Bond as \$500,000.00.

Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint Doug Barid as Zoning Officer. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint MC Services, Harold Ivery as Building Code Official.

Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint MC Services, Harold Ivery as Code Enforcement Official.

Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint Doug Baird as Emergency Management Coordinator.

Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint Dane Culley as Animal Control Officer. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint Mary Donaldson, John Zilich and Chris Amodeo as Road Masters. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint Thomas Love to the Vacancy Board. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint Bernie Boocks as Delegate for Midway Sewage Authority. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint Alisha M. Kendall as Local Service Tax Collector. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to affirm elected Tax Collect Alisha M. Kendall as collector of municipal real estate, streetlight, fire hydrant, fire tax, interim tax and per capita tax with terms as described in formal agreement. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint Keyston Collections Group as Wage Tax Collector. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to establish mileage reimbursement rate for 2025 at IRS rate of 70 cents/mile. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint Redcon Engineering as Township Engineer. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint Sweat Law Offices as Township Solicitor. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Amodeo made a **motion** to appoint John Zilich as Voting Delegate at the State Convention. Seconded by Zilich.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to authorize employees attendance at the State Convention, attendees to be determined at a late date. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to affirm existing benefits for employees, Township to contribute a maximum figure to the health insurance premium, effective June 2024, with a figure to be determined at that time. Employee to pay excess after Township contribution. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to adopt Resolution 01-2025, to establish Township Depositories and Authorized Signatories. As Mary Donaldson, John Zilich and Chris Amodeo at Huntington Bank. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to adopt Resolution 02-2025, to appoint Brandon French to the Planning Commission, 4-year term. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to adopt Resolution 03-2025, to appoint Mark Richards to the Planning Commission, 4-year term. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to adopt Resolution 04-2025, to appoint Keith Pfender to Zoning Hearing Board, 3-year term. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to appoint Maddison Brigich to Appeals Board, 3-year term. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to adopt Resolution 05-2025, to appoint Opst & Associates as CPA Auditor. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

Zilich made a **motion** to adopt Resolution 06-2025, affirming the Real Estate Tax Rate for 2025. Seconded by Amodeo.

RCV: Donaldson- Absent, Zilich- Yes, Amodeo- Yes

## PUBLIC DISCUSSION OF OTHER MATTERS

Cathy Lodge asked The Board to repeat who was chosen for Planning Commission (confirm). John Campbell commented that he did not like the new way the Board of Supervisors appointed new members to The Boards. Supervisor Zilich reminded Mr. Campbell and the residents that they were going off of the "General Letter of Interest" forms

that were submitted to The Township (Supervisor Donaldson did remind residents at the December 10<sup>th</sup> Board of Supervisors Meeting to submit their letters to The Township before January 6<sup>th</sup>).

ADJOURNMENT      With no further business to come before the Board, the Chair adjourned the meeting at 6:20p.m. which was seconded by Amodeo.

Respectfully submitted: *Renee Szymanski*, Township Secretary